

**California Community College
Mental Health Services Grant Program**

**Application Technical Assistance Webinar
January 10, 2018
2:00-3:00 pm (PST)**

Colleen Ganley, Specialist
Student Services and Special Programs Division
California Community Colleges Chancellor's Office



California Community College (CCC) Mental Health Services Grant

The California Community College Mental Health Services grant program Request for Application and associated information is located on the Chancellor's Office (CO) Mental Health Services website at the following location:

<http://extranet.cccco.edu/Divisions/StudentServices/MentalHealthServices.aspx>



CCC Mental Health Services Grant

Webinar Overview:

- Phones will be muted
- Being recorded. Link to the recording will be made available on the Chancellor's Office Mental Health web page
- Webinar PowerPoint will be uploaded to the Chancellor's Office Mental Health web page.



CCC Mental Health Services Grant

Webinar Overview:

- Questions about the RFA may be submitted during the course of this webinar
- Cite the RFA page number and topic when writing questions (if possible)
- CCCCO staff are prohibited from giving individual guidance to prospective applicants



CCC Mental Health Services Grant

Background:

- Established by Senate Bill 85, chaptered on June 27, 2017.
- \$4.5 million in 2017-18 funds
- Funds to support districts interested in implementing new or expanding existing CCC Mental Health Service programs



CCC Mental Health Services Grant

RFA Timeline:

- December 28, 2017 – CCC SMH RFA released.
- January 10, 2018 – Application technical assistance webinar
- February 1, 2018 – Application submission deadline
- February 5-8, 2018 – Applications read and ranked
- February 9, 2018 – Notification of intent to award issued
 - Beginning of the appeal period begins
- February 28, 2018 – Appeal period ends
- March 1, 2018 – Final awards announced
- March 20, 2018 – BOG Approval
- May 1, 2018 – Grants start date



CCC Mental Health Services Grant

Funding:

- Multi-college districts submitting an application on behalf of more than one college are eligible to apply for up to \$350,000.
 - Up to six (6) awards will be made at this level.
- Multi-college districts submitting an application on behalf of a single college and single-college district applicants are eligible to apply for up to \$250,000.
 - Up to six (6) awards will be made at this level. Multi-college districts are allowed to submit one application at this funding level.



CCC Mental Health Services Grant

Funding:

- Of the total funds available, \$900,000 will be designated for applicants from districts/colleges without established health/mental health services currently available to students.
 - Up to three (3) awards, in amounts not to exceed \$300,000, will be distributed to districts/college with this designation.
 - Districts/colleges eligible to apply for this funding pool are those that do not currently charge a health services fee, and that certify that they currently have no established health/mental health services available to students.



CCC Mental Health Services Grant

Matching funds:

The CCC SMG grant is a matching grant that requires \$1.00 for \$1.00 match. Allowable matching funds include but are not limited to:

- In-Kind funds
- General Funds
- Categorical Funds
- Student Health Fees
- Philanthropic Funds



CCC Mental Health Services Grant

Performance Period:

- The performance period for selected applicants is from May 1, 2018, through June 30, 2020. All performance under this allocation shall be completed by June 30, 2020.
- The grant is not eligible for renewal.
- The Chancellor's Office reserves the right to make the final selection of projects and to modify project plans, scopes and budgets. This RFA may be amended and reissued until all funds are allocated.



CCC Mental Health Services Grant

Eligibility:

- Only California Community College Districts or colleges may apply. One application per district will be accepted.
- Applications must achieve a minimum average score of 70 to be considered for funding



CCC Mental Health Services Grant

Grant Objectives:

As outlined in the RFA on pages 7-9, the main objectives for these grants includes

- Providing direct mental health services to students
- Providing mental health related training to faculty, staff and students
- And to do formal relationship building with local county behavioral health departments or community based mental health service providers



CCC Mental Health Services Grant

RFA Scoring:

| Criteria | Maximum Value |
|---|---------------|
| Statement of Need | 10 |
| Response to the Need | 15 |
| Workplan – Activities and Outcomes (Up to 7.5 points per each of the six objectives) | 45 |
| Program Management | 5 |
| Budget | 5 |
| Overall Feasibility of the Project | 5 |
| Sustainability of the Program | 15 |
| Total Possible Application Points | 100 |



CCC Mental Health Services Grant

Application Sections:

- Cover Letter (Optional)
- Table of Contents (1 page)
- Need Statement (4 pages maximum)
- Response to Need (6 pages maximum)
- Workplan (Form provided)
- Program Management (2 pages maximum)
 - Staffing Chart (Does not count against 2 page limit)
- Application Budget Summary and Detail (forms provided)
- Program Sustainability (2 pages maximum)



CCC Mental Health Services Grant

Application Formatting:

- 1" margins
- 12 point Arial font
- Single spaced
- Keep to narrative page limits



CCC Mental Health Services Grant

Need Statement:

- This section is limited to 4 pages. Exceeding this limit could be cause for application rejection.
- Description of the problem that this proposed grant program will address.
- Description of the district and college(s), including demographics, regional characteristics, and enrollment data.
- Description of any past efforts, resources, and/or support the applicant has invested to address the objectives outlined in Section D of this RFA and if possible, the number of students served via those efforts.



CCC Mental Health Services Grant

Narrative Information:

- Describe programs and services currently provided by the applicant that relate to the objectives of this grant.
- Articulate targets for the number of students projected to be served by the program over the two years and two months (26 months) program period.
- Identify key strategies and implementation benchmarks for evaluating the progress of efforts to implement the CCC Mental Health Services Grant Program.
- Describe how the grant will leverage new or existing resources and funds to ensure program sustainability beyond the life of the grant.



CCC Mental Health Services Grant

Program Management:

- Describe your district or colleges capabilities and knowledge in conducting and administering state funded projects, as well as your ability to collect and report financial and program data.
- Identify experienced and appropriate program administration and support staff with sufficient time allocated to ensure success for the CCC Mental Health Services program.
- Provide a staffing chart for the CCC Mental Health Services program (the staffing chart will not count towards the page limit in this section)



CCC Mental Health Services Grant

Funding and Performance Period:

- Funding for the California Community College Mental Health Services Grant Program is one-time funds to be expended over a two-year period (26 months).
- In a separate section labeled “Sustainability of the Program” applicants must indicate how they will achieve sustainability by describing the funding sources, revised policies, and/or reallocation of human resources where applicable.



CCC Mental Health Services Grant

Application Submission:

- Applications should be submitted electronically via email to Cganley@CCCCO.edu
- Applications must be received by Thursday, February 1st by 5:00pm (Pacific Standard Time)
- Only include requested materials in the RFA



CCC Mental Health Services Grant

Application Rejection:

- The Chancellor's Office reserves the right to reject any and all applications received. Possible reasons for application rejection include:
- Application received at the Chancellor's Office later than 5 p.m. PST on Thursday, February 1, 2018.
- The application is incomplete or fails to meet the requirements or specifications.
- Narrative sections exceed limits outlined in the RFA
- Failure to provide complete budget information in the format required



Submit additional questions to Cganley@cccco.edu, citing the relevant RFA page number and topic.

A Frequently Asked Questions document is available on the CO Mental Health Services web page.

[http://extranet.cccco.edu/Portals/1/SSSP/MentalHealthServices/1518%20Frequently%20Asked%20Questions%20\(RFA\)%20Mental%20Health%20Services%20Grant%20Program.docx](http://extranet.cccco.edu/Portals/1/SSSP/MentalHealthServices/1518%20Frequently%20Asked%20Questions%20(RFA)%20Mental%20Health%20Services%20Grant%20Program.docx)

