

California Community Colleges  
Management Information System  
Data Element Dictionary

**Student Financial Aid Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SF21</b>	<b>STUDENT-AID-AWARD-TYPE</b>	<b>X(02)</b>
This element indicates the type of financial aid award received and with SF22, makes up the Award sub-record which may occur up to eight times in the Financial Aid record.		

Coding	California College Promise Grant (formerly BOG Fee Waiver)
BA	CCPG - Method A-? (unknown base)
B1	CCPG - Method A-1 based on TANF recipient status
B2	CCPG - Method A-2 based on SSI recipient status
B3	CCPG - Method A-3 based on general assistance recipient status
BB	CCPG - Method B based on income standards
BC	CCPG - Method C based on financial need
BD	CCPG - Method D based on Homeless Youth determination
F1	Fee Waiver – Dependent (children) of Deceased Law Enforcement/Fire Suppression (Subject to Group C edits)
F2	Fee Waiver – Dependent (surviving spouse and children) of deceased or disabled member of CA National Guard (Subject to Group C edits)
F3	Fee Waiver – Dependent of (children) deceased or disabled Veteran (Subject to Group C edits)
F4	Fee Waiver – Dependent of (children) of Congressional Medal of Honor recipient (CMH) or CMH recipient (Subject to Group C edits)
F5	Fee Waiver – Dependent of (surviving spouse and children) of deceased victims of September 11, 2001 terrorist attack. (Subject of Group C edits)

Coding	Work Study
WC	California State Work Study (SWS)
WE	EOPS Work Study
WF	Federal Work Study (FWS) (Federal share)
WK	CalWORKs Work Study
WY	CAFYES Work Study
WU	Other Work Study and matching funds

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<b>Coding</b>	<b>Grants</b>
GA	Academic Competitiveness Grant
GB	Cal Grant B
GC	Cal Grant C
GD	Full-time Student Success Grant
GE	EOPS Grant
GF	CARE Grant
GG	Chafee Grant
GH	Completion Grant (CCCG)
GI	Cal Grant A
GK	CalWORKs Grant
GN	CSAC CNG EAAP (California Student Aid Commission California National Guard Education Assistance Award Program)
GP	Pell Grant
GQ	Equity Grant
GR	SSSP Grant
GS	SEOG (Supplemental Educational Opportunity Grant)
GU	Other grant: institutional source
GV	Other grant: non-institutional source
GW	Bureau of Indian Affairs (BIA) Grant
GY	CAFYES Grant
<b>Coding</b>	<b>Loans</b>
LD	Perkins Loan
LE	EOPS Loan
LG	<del>Stafford Loan, subsidized</del> (valid through 2009-2010 data)
LH	<del>Stafford Loan, unsubsidized</del> (valid through 2009-2010 data)
LI	Other loan, institutional source
LN	Other loan, non-institutional source
LP	PLUS loan, parent loan for undergraduate student
LS	Federal Direct Student Loan - subsidized
LL	Federal Direct Student Loan - unsubsidized
LY	CAFYES Loan

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<b>Coding</b>	<b>Grants</b>
<b>Coding</b>	<b>Scholarship</b>
SO	Scholarship: Osher
SU	Scholarship: institutional source
SV	Scholarship: non- institutional source
SX	Scholarship: source unknown

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**Processing Edits and Notes**

Note: For all forms of Work Study, report the matching funds as code WU (unless the program was directly matched with another program on the list).

MIS Reporting of BOG Fee Waivers

Instructions for Fee Waiver Activity as of October 1, 2000.

BOG Fee Waivers are not the same as "regular" financial aid and we must address that issue. The purpose of reporting the BOG Fee Waivers to the Chancellor's Office is to provide a mechanism for calculating the amount that a school should be reimbursed for (a) the number of fee waivers processed and (b) the amount of fees waived. To facilitate this process, the colleges must report each student for which they want to be reimbursed using the following reporting rules.

1. Report a fee waiver for every student:  
Determined eligible for a BOG Fee Waiver AND  
For whom fees were assessed AND  
Attended at least one meeting of a course for which the fees were waived.
2. The amount of the fee waiver reported should be the total fees that would have been collected from the student had they actually paid for their credit load. As an example, if a student initially enrolls in fifteen units at the beginning of a term but by the end of the refund period, they have dropped to six units, the amount reported should be what the student would have paid for those six units. If the student does not drop the courses until after the refund period, the amount reported would be what the student would have paid for all fifteen units. If the student drops all of their courses within the refund period report the amount waived as zero. **BOG Fee Waivers are the only financial aid awards that can be reported with a zero amount.**
3. The amount of the fee waiver reported on the MIS financial aid (SF) record is the total fees waived for the term for that fee waiver type.
4. If a student pays fees but is subsequently determined to be eligible for a fee waiver and the fees are refunded to the student, report that student and the fees waived

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5. In multi-campus districts, report the student as a recipient at each college where the student enrolls. If the student enrolls at more than one college in the district, do not limit the reporting to a single campus. Each college's SF records are separate and represent the activity at that college only. The MIS data reported should reflect the types of aid received by all the students at that college without regard to enrollment in other colleges in the district.

6. Summer fee waivers are always reported as "leaders" not "trailers".

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Definition of award levels:

Three (3) levels of edit checks are now required for financial aid data. The level of edit checks to be used is determined by the type of award(s) that a student receives. Integrity checks, however, will be applied, or not applied, based on the level of financial aid award(s) received. Each integrity check that is affected by the level of financial aid award(s) is noted in the matrix.

\*\*If a integrity check is not noted as to which levels apply, assume it applies to all levels\*\*

**The first level of edits applies to students who received at least one award in Group A. For these student records, all of the current checks apply.**

Group A awards are:

BC – BOGW method C, financial need	LD – Perkins Loan
GB – Cal Grant B	LE – EOPS Loan
GC – Cal Grant C	LG – Stafford Loan, subsidized
GD – Full-time Student Success Grant	LH – Stafford Loan, unsubsidized
GE – EOPS Grant	LP – PLUS Loan
GF – CARE Grant	LS – Federal Director Student Loan, subsidized
GG – Chafee Grant	LL – Federal Director Student Loan, unsubsidized
GP – Pell Grant	WC – California State Work Study
GS – SEOG	WE – College Work Student (CWS), federal
GW – BIA Grant	WF – EOPS Work Study

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**Processing Edits and Notes**

**The second level of edits applies to students who received at least one award in Group B but none from Group A. For these student records, the checks are less stringent.**

Group B awards are: BB – BOGW method B, income standards

**The third level of edits applies of students who received at least one award in Group C but none from either Group A or B. For these student records, the checks are the least stringent.**

Group C awards are:

B1 – BOGW method A-1, TANF recipient

BA – BOGW method A-?, unknown

B2 – BOGW method A-2, SSI recipient

B3 – BOGW method A-3, GA recipient

F1 – Fee Waiver Dependent (children) Deceased Law

F2 – Fee Waiver Dependent (surviving spouse & children)

F3 – Fee Waiver Dependent (children) Decreased

F4 – Fee Waiver Dependent (children)

F5 – Fee Waiver Dependent (surviving spouse & children)

WU – Other Work Study and Matching Funds

GA – Academic Competitiveness Grant

GN – CSAC CNG EAAP (California Student Aid Commission California National Guard  
Education Assistance Award Program)

GU – Other grant – institutional source

GV – Other grant – non-institutional source

LI – Other loan – institutional source

LN – Other loan – non-institutional source

SU – Scholarship – institutional source

SV – Scholarship – non-institutional source

SX – Scholarship – unknown source

The multi-level edit approach is required because the type of award determines how much information a college's financial aid office must collect from a student. The only time that a financial aid office collects complete information about a student is when they get a Group A award. Group B require a little less data to be collected and Group C awards the least amount of data collected.

Default levels if students did not receive aid:

If a student did not receive a financial aid award, the edit checks to be used are determined by the value in SF01 (Student-Aid-Applicant-Status). If a student has codes of 2 or 3 in SF01, then Group C edit checks are used; if a student has codes 4, 5, 6, 7, or X in SF01, then Group A edit checks are used.

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<b>Processing Edits and Notes</b>	
FIELD CHECK	BA, B1, B2, B3, BB, BC, BD, GA, GB, GC, GD, GE, GF, GG, GH, GI, GK, GN, GP, GQ, GR, GS, GU, GV, GW, GY, LD, LE, LG, LH, LI, LN, LP, LS, LL, LY, SU, SV, SX, WC, WE, WF, WK, WU, WY, F1, F2, F3, F4, F5, SO
	No LG, LH from 2010-2011 data on.
REFERENTIAL CHECK	Even if the student does not meet the reporting domain for MIS Enrollment (SX) data, you must submit a Student Basic (SB) record for every term the student was reported as receiving aid. In the case of students attending and receiving aid at more than one college, SB records must be reported for all colleges attended.

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<b>Change History</b>
Revision: Effective Summer 2018 term 185. Added GH GI GQ GR
Revision: Effective 09/19/18 Board of Governors Fee Waiver (BOGFW) renamed California College Promise Grant (CCPG)
Revision: Effective 08/24/17. Added BD BOGW - Method D based on Homeless Youth Determination.
Revision: Effective 07/01/16 Updated GD to "Full-time Student Success Grant" Added GK CalWORKs Grant Added GY CAFYES Grant Added LY CAFYES Loan Added WK CalWORKs Work Study Added WY CAFYES Work Study
Last Revision: 09/09/15 Added GD Supplemental Grant for full-time Cal Grant B recipients
Last Revision: 8/27/12 Drew lines thru Stafford Loan, subsidized and unsubsidized and added (valid through 2009-2010).  Added under Grants: GN CSAC CNG EAAP (California Student Aid Commission, California National Guard, Education Assistance Award Program)
Last Revision: 6/30/10 Added OS Osher Grant
Last Revision: 03/20/06 Added F1-F5
Last Revision: 03/30/04 Added GG – Chaffee Grant
Last Revision: 09/01/00 Added B3 Method A-3 based on general assistance recipient status, GW – Bureau of Indian Affairs (BIA) Grant. Deleted WA and WB
Last Revision: 08/01/00 Added Rules
Last Revision: 11/01/98 Changed AFDC to TANF
Last Revision: 05/01/94 Added name BOGW – Board of Governors Enrollment Fee Waiver, Added LL – Federal Direct Student Loan – unsubsidized, WA – CalWorks – Work study on Campus, WB – CalWorks – Work study Off Campus
Last Revision: 08/01/93 Change LG - Stafford Loan, subsidized, Added LH – Stafford Loan, not subsidized
Last Revision: 03/01/91 BFAP awards have been changed to BOGG awards, Add CARE awards Change LD – NDSL to Perkins, Change LG – GSL to Stafford
Last Revision: 06/01/89 Original