Welcome to the webinar: Chancellor’s Office DSPS Webinar Training

• Our session will begin promptly at 1:30PM
• Please type questions into the Chat area.

Before we begin:
• Connect by phone to hear the presentation and question/answer
• Dial the telephone conference line: (888) 886-3951
• Enter your pass code, which is the same as the password you used to log into the session. **Pass Code / PIN for the Session: 555882**
• PARTICIPANT CONFERENCE FEATURES:
  *0 - Contact the operator for assistance.
  *6 - Mute/unmute your individual line.
• The presentation will be archived 90 days
• The PowerPoint will be available at: ChancellorsOffice/Divisions/TechResearchInfo/MIS/Presentations

Technical Difficulty with seeing the presentation:
• CCC Confer Client Services is available Monday through Friday between 8:00 am - 4:00 pm at 760-744-1150 ext 1537 or 1554

Make Sure Your Students Count
MIS Reporting DSPS

DPS WEBINAR
California Community Colleges
Chancellor’s Office
Management Information Systems

Todd Hoig
Barbara Kwoka
Myrna Huffman

Today’s Topics
1. SSARCC Update
2. Making your Data Count
3. Where are the reports?
4. Questions
SSARCC Update

- SSARCC for DSPS is in development
- SSARCC will be used to electronically report year end expenditures
- Webinars will be scheduled for training
Making Your Data Count

- Report 1 record for each student served by DSPS.
- SB (Student Basic) record is required.
- SX (Enrollment) record is not required.
- Report all contacts even if less than 4 contacts.
• Submit a DSPS record even if less than 4 contacts, because of EOPS funding.

• EOPS student may be allowed to enroll in fewer than 12 units if identified as a student with a disability

• Include DSPS counseling as a Matriculation Counseling Session

• DSPS special section coded properly (XB08)

30 days after end of term

Reports are generated after each term submission

Last day to resubmit for allocations is first Monday in August
Submit

Annual

Analysis

Data Mart

Reconciliation  Data Quality

Allocations

- SD01 – Primary Disability
- SD02 – Primary Disability Service Contacts
- SD03 – Secondary Disability
- SD04 – Secondary Disability Service Contacts

Primary Contacts
- Sum the number of contacts reported in SD02 per student for the academic year (Summer, Fall, Winter & Spring)

Secondary Contacts
- Sum the number of contacts reported in SD04 per student for the academic year (Summer, Fall, Winter & Spring)
Allocations

Weighing Factor

- Assign to the primary (SD01) and secondary (SD03) disability.
- If more than one primary or secondary disability was assigned during the academic year, use the highest weighing factor.

DSPS Special Section XB08

Special Class - “This element indicates whether the section has been specifically approved as a special section of a class for disabled students.”

Flag all the DSPS students who were enrolled in a section with a DSPS Special Status (XB08) = R.
Allocations

- Aggregate unduplicated headcounts by disability:
  - Primary served count is the count of students who had 4+ primary disability contacts during the year and/or were enrolled in a DSPS special section.
  - Secondary served count is the count of students who had 4+ secondary disability contacts during the year.

- Students with less than 4 contacts are not funded.

CCCOO Mis Database Relationships
Where are the reports?
### California Community Colleges Management Information Services

Report of Primary and Secondary Disabilities by Contact Services

**District:** NORTH ORANGE  
**College:** FULLERTON  
**Term:** Spring 2011

<table>
<thead>
<tr>
<th>Primary Disability</th>
<th>Category</th>
<th>No Contacts</th>
<th>1-3 Contacts</th>
<th>4+ Contacts</th>
<th>TOTAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility Impaired</td>
<td></td>
<td>0</td>
<td>2</td>
<td></td>
<td>2</td>
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<tr>
<td>Visually Impaired</td>
<td></td>
<td>0</td>
<td>7</td>
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<td>7</td>
</tr>
<tr>
<td>Hearing Impaired</td>
<td></td>
<td>0</td>
<td>9</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>Speech/Language Impaired</td>
<td></td>
<td>0</td>
<td>13</td>
<td></td>
<td>13</td>
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<tr>
<td>Developmentally Delayed Learner</td>
<td></td>
<td>0</td>
<td>15</td>
<td></td>
<td>15</td>
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<tr>
<td>Acquired Brain Injury</td>
<td></td>
<td>0</td>
<td>27</td>
<td></td>
<td>27</td>
</tr>
<tr>
<td>Learning Disability</td>
<td></td>
<td>0</td>
<td>44</td>
<td></td>
<td>44</td>
</tr>
<tr>
<td>Psychological Disability</td>
<td></td>
<td>0</td>
<td>37</td>
<td></td>
<td>37</td>
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<tr>
<td>Other Disability</td>
<td></td>
<td>0</td>
<td>283</td>
<td></td>
<td>283</td>
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<tr>
<td>Total</td>
<td></td>
<td>0</td>
<td>318</td>
<td></td>
<td>318</td>
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<table>
<thead>
<tr>
<th>Secondary Disability</th>
<th>Category</th>
<th>No Contacts</th>
<th>1-3 Contacts</th>
<th>4+ Contacts</th>
<th>TOTAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility Impaired</td>
<td></td>
<td>0</td>
<td>10</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>Visually Impaired</td>
<td></td>
<td>0</td>
<td>5</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Hearing Impaired</td>
<td></td>
<td>0</td>
<td>3</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Speech/Language Impaired</td>
<td></td>
<td>0</td>
<td>5</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Developmentally Delayed Learner</td>
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<td>0</td>
<td>6</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Acquired Brain Injury</td>
<td></td>
<td>0</td>
<td>27</td>
<td></td>
<td>27</td>
</tr>
<tr>
<td>Learning Disability</td>
<td></td>
<td>0</td>
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<tr>
<td>Psychological Disability</td>
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<td>107</td>
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<tr>
<td>Other Disability</td>
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<td>67</td>
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<tr>
<td>Did Not Have Secondary Disability</td>
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<td>0</td>
<td>897</td>
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<tr>
<td>Total</td>
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<td>284</td>
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<td>1,142</td>
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**Footnotes:**

1. The report was created on December 7, 2011.

2. The data includes contacts from students with disabilities as of Spring 2011.

3. The categorization includes students with disabilities in mobility, visual, hearing, speech/language, developmentally delayed, acquired brain injury, learning disability, psychological disability, and other disabilities.
CALIFORNIA COMMUNITY COLLEGES
MANAGEMENT INFORMATION SYSTEM
DSPS ANNUAL STUDENT COUNTS
2010-2011 ACADEMIC YEAR

District A, College A

<table>
<thead>
<tr>
<th></th>
<th>HEAR</th>
<th>ABD</th>
<th>LD</th>
<th>VISION</th>
<th>MOBIL</th>
<th>OTHER</th>
<th>DML</th>
<th>SPEECH</th>
<th>PSCH</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 or more primary contacts</td>
<td>33</td>
<td>15</td>
<td>141</td>
<td>16</td>
<td>155</td>
<td>125</td>
<td>51</td>
<td>124</td>
<td>115</td>
<td>1,084</td>
</tr>
</tbody>
</table>

Enrolled Special Sections

Primary Serviced COUNT: 22
Secondary Serviced COUNT: 0
Under 4 Primary contacts: 1
Under 4 Secondary contacts: 0

For Questions or Comments regarding DSPS, please contact Sarah Tevlin.
CALIFORNIA COMMUNITY COLLEGES
MANAGEMENT INFORMATION SYSTEM
WEIGHTED AND UNWEIGHTED COUNT OF DDPS STUDENTS
BY DISTRICT, COLLEGE, PRIMARY DISABILITY AND SECONDARY DISABILITY
2010 - 2011 ACADEMIC YEAR

District A, College A

<table>
<thead>
<tr>
<th>College</th>
<th>Primary Served COUNT</th>
<th>ABI</th>
<th>ILD</th>
<th>VISION</th>
<th>MOBIL</th>
<th>OTHER</th>
<th>DDL</th>
<th>SPEECH</th>
<th>PSCH</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>35.00</td>
<td>14.00</td>
<td>14.00</td>
<td>16.00</td>
<td>155.00</td>
<td>259.00</td>
<td>248.00</td>
<td>3.00</td>
<td>115.00</td>
<td>1,894.00</td>
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<tr>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>103.00</td>
<td>100.00</td>
<td>24.00</td>
<td>33.00</td>
<td>6.00</td>
<td>0.00</td>
<td>40.00</td>
<td>105.00</td>
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<tr>
<td></td>
<td>170.45</td>
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<td>502.14</td>
<td>452.82</td>
<td>3.00</td>
<td>51.80</td>
<td>1,518.27</td>
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</table>

Annual Unduplicated Headcount Reports

These reports represent the annual unduplicated headcounts using the criteria specified by each program area. Those counts may not match the actual program allocation counts. Any resubmission(s) of data may affect the counts.

Select District | SAN JOAQUIN DELTA DISTRICT
Select year     | 2009-2010
Select Program | Annual Review Data (2007-08, 2008-09, 2009-10 available)
- Term Report  
  https://misweb.cccco.edu/ssarcc
- Annual Headcount Report  
  http://edit2.cccco.edu/CFM/anlcnts/anlcnts_logon.cfm
- Annual Review Data  
  http://edit2.cccco.edu/CFM/anlcnts/anlcnts_logon.cfm
- Data Mart 2.0  
  http://datamart.cccco.edu/
- Presentation  

**DSPS WEBINAR**
Recommendations for DSPS Directors

• Familiarize yourself with the Data Element Dictionary
• Determine where data resides in your system
• Collaborate with your IT staff
• Review preliminary reports
• Make corrections
• Run periodic reports throughout the year
• Prepare early for required data changes

AND Communication!