Welcome to the webinar: Chancellor's Office EOPS Webinar Training

- Our session will begin promptly at 1:30PM
- Please type questions into the **Chat area**.

**Before we begin:**

- Connect by phone to hear the presentation and question/answer
- Dial the telephone conference line: (888) 886-3951
- Enter your pass code, which is the same as the password you used to log into the session. **Pass Code / PIN for the Session: 918343**
- PARTICIPANT CONFERENCE FEATURES:
  *0 - Contact the operator for assistance.
  *6 - Mute/unmute your individual line.*
- The presentation will be archived 90 days
- The PowerPoint will be available at: ChancellorsOffice/Divisions/TechResearchInfo/MIS/Presentations

**Technical Difficulty with seeing the presentation:**

- CCC Confer Client Services is available Monday through Friday between 8:00 am - 4:00 pm at 760-744-1150 ext 1537 or 1554

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Make Sure Your Students Count

MIS Reporting for EOPS

EOPS/CARE WEBINAR
California Community Colleges
Chancellor’s Office

Management Information Systems

Todd Hoig
Barbara Kwoka
Myrna Huffman

EOPS/CARE WEBINAR

Today’s Topics
1. SSARCC Update
2. Making your Data Count
3. Where are the reports?
4. Questions
2011-2012 EOPS/CARE Budget Plan Status Update

EOPS:
17 Budget plans approved
89 Budget plans submitted and being reviewed
7 Budget plans in progress

CARE:
17 Budget plans approved
91 Budget plans submitted and being reviewed
5 Budget plans in progress

Great Job!!!
Next Steps

After 2011-2012 Budget Plans are approved, 2011-2012 Final Expenditures and 2012-2013 Budget Plans are available for updates.

We will be scheduling spring webinars to review Final Expenditure reporting.

We are working on additional reporting capabilities for SSARCC.

Send comments, questions, feedback to: ssarcc-eops@cccco.edu
Making Your Data Count

Report one record for each student served by EOPS.

A student is served who has been:
1. Determined to be eligible
2. Who has on file an educational plan, mutual responsibility contract and an EOPS application.
3. Along with these documents, the student must attend at least one class meeting during the term in which he/she is being counted as served by EOPS/CARE.

For each EOPS student served, a **Student Basic record** must be reported.
Term of Acceptance:

If a student leaves the program and is not involved for a full term (fall or spring), then the student must reapply for admittance into the program and meet all the criteria again. At this time the date of acceptance is the new term.

For example:
The student was admitted into the program spring 2005
The student attended for 4 semesters (spring 2005 thru Fall 2006)
The student left the program after fall 2006
The student is reapplying fall 2011
Then the student must meet all the criteria again with the latest information
If accepted their term on acceptance is the new semester – fall 2011.

30 days after end of term

Reports are generated after each term submission

Last day to resubmit for allocations is first Monday in August
EOPS Impacts and is Impacted By Other Areas

- EOPS student may be allowed to enroll in fewer than 12 units if identified as a DSPS student
- EOPS Student with a “high unit major” must have the SM02 – Student Matriculation Major coded properly
- Include EOPS counseling as a Matriculation Counseling Session

Most Common EOPS Submission Errors

- CARE term of acceptance cannot be prior to EOPS term of acceptance
- EOPS services received for more than 8 semesters / 12 quarters
- ESL /DSPS students received EOPS services for more than 12 semesters/18 quarters

Validate the student’s term of acceptance
Submit

Annual

Analysis

Data Mart

Reconciliation

Data Quality

Allocations

Identify New and Continuing EOPS Students

12 Units Planned

DSPS Student

Special Major Students
Where are the reports?
### Categorical Term Reports

**Report Criteria**
- **Report Type:** EOPS Students Served Report
- **College:** American River College
- **Year:** 2011
- **Term:** Spring

**View Report**

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### EOPS Students Served Report

**College:** FULLERTON
- **Term:** Spring 2011

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<th>Units Registered</th>
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### California Community Colleges

**Management Information Services**

**District** NORTH ORANGE  
**College** FULLERTON  
**Term** Spring 2011

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**Annual Unduplicated Headcount Reports**

These reports represent the annual unduplicated headcounts using the criteria specified by each program area. These counts may not match the actual program allocation counts. Any resubmission(s) of data may affect the counts.

- **Select District**: EL CAMINO DISTRICT
- **Select year**: 2010-2011
- **Select Program**: BOPS Annual Unduplicated Headcount

[Link to CCC Curriculum Inventory]
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- **Term Report**
  
  https://misweb.cccco.edu/ssarcc

- **Annual Headcount Report**
  
  http://edit2.cccco.edu/CFM/anlcnts/anlcnts_logon.cfm

- **Annual Review Data**
  
  http://edit2.cccco.edu/CFM/anlcnts/anlcnts_logon.cfm

- **Data Mart 2.0**
  
  http://datamart.cccco.edu/

- **Presentation**
  
  http://www.cccco.edu/ChancellorsOffice/Divisions/TechResearch
  Info/MIS/tabid/1275/Default.aspx
Recommendations for EOPS/CARE Directors

• Familiarize yourself with the Data Element Dictionary
• Determine where data resides in your system
• Collaborate with your IT staff
• Review preliminary reports
• Make corrections
• Run periodic reports throughout the year
• Prepare early for required data changes

AND Communication!