

Guidelines for Researchers in Reviewing the Scorecard Metrics of the Draft 2013 ARCC 2.0 Report

Important ARCC Dates:

- February 14th – Draft ARCC 2013 Webinar for Researchers (10:00-11:30am, see below)
- March 15th – Last day to resubmit MIS data and revise college descriptions on webpage
- March 15th – Last day to submit board minutes to confirm the 2012 ARCC board interaction
- March 29th – Release of the Final 2013 ARCC 2.0/Scorecard Report

- This is the only draft of the ARCC report that colleges/districts will receive. The report released on **March 29th** will be the Final Report. A second draft is now unnecessary because the 500-word self-assessment process has been eliminated from the framework. For a general description of the revised ARCC 2.0 Scorecard, go to the [ARCC Framework Report](#).
- Take a look at your rates and make sure your colleges have rates or percentages for each of the metrics. If you are receiving Career (CDCP) funding, you should have a rate for your CDCP indicator. If you are a Continuing (or Community) Education Center and receiving CDCP funding you should also have a CDCP rate, along with a profile metric. Also, review the descriptions of your colleges at the top of the page. If the descriptions require editing, please do so but keep the word limit below 700 (characters with spaces), and return to arcc@cccoco.edu by **March 15th**.
- The scorecard displayed on the webpage is for the most current cohort. There are two additional reports available on the webpage: 1) report of all the metrics for your colleges can be printed (pdf) using the button “View the Current Year Printable ARCC Report,” 2) report of all the metrics for your colleges for five (5) cohort years can be printed and/or downloaded (Excel) using the button “View the Printable 5 Year Report.”
- The Data Specification document provides detailed information on the cohorts and the variables that make up each of the Scorecard metrics. The metrics or indicators are different from the previous ARCC report. The difference between the two scorecard frameworks has been outlined in the [Differences between ARCC 1.0 and ARCC 2.0 Scorecard Metrics](#) document.
- The datasets behind each of these metrics for your college are available through Data on Demand. The passwords for [Data on Demand](#) are provided to your colleges/districts Chief Informational Systems Officer or IT Administrator. ARCC 2.0 Scorecard metrics will not be on the Data Mart until **March 29th**, the Data Mart can still be used to validate the presence or distribution of certain elements of the metrics. For example, number of enrollments, demographics or CDCP awards.
- All cohorts, with the exception of the CDCP metric, are based on students with Social Security Numbers (SSNs) allowing us to track across systems. The [Missing SSN Report](#) should allow you to

see if you have large number/proportion of missing SSNs, and could impact your rate. Use Frequently Asked Question (FAQ) document to get answers to some of the questions we thought we would mostly likely get.

- MIS data is resubmitted through the regular resubmission process by **March 15th**, use existing [resources and process for the resubmitting of data](#). The scorecard metrics will not be refreshed or updated during this resubmission process. Revisions are applied to the Final Report, due **March 29th**.
- The Final Report will include the system metrics and updated scorecard metrics. At that time, the scorecard metrics will also be available on the [Datamart](#). A supplementary report with the peer grouping of the SPAR will also be available in March.
- After the release of the Final Report, colleges/districts have one year to present the Scorecard results to their local board of trustees. The minutes from those Board of Trustee interactions confirms that this took place. For the 2012 ARCC Report, a tally of those interactions will be part of the 2013 ARCC Report, reminder that minutes to the 2012 Report are due **March 15th**.
- DO NOT present the Draft 2013 ARCC Report to your Board of Trustees. You should only present the Final Report to the Board of Trustees.
- A webinar has been scheduled for **February 14th** (10:00am-11:30am) to discuss the draft report, phone call and computer log-on information is:
 - > Dial your telephone conference line: (888) 886-3951
 - > Cell phone users dial: 913-312-3202
 - > Enter your passcode: 517545
 - > Go to www.cccconfer.org
 - > Click the Participant Log In button under the Meet & Confer logo
 - > Locate your meeting and click Go
 - > Fill out the form and enter the passcode: 517545

Questions about the framework or metrics can be addressed to arcc@cccco.edu