Student-Counseling Ratio and Other Modifications to the 2014 Scorecard

Research and MIS
TRIS Division at the Chancellor’s Office

November 7, 2013
2014 Scorecard - Timeline

• January 30th, 2014: Draft of the Scorecard
  – Password protected, college researchers
  – 45-day review and resubmission period (March 14th)

• March 14th, 2014: Minutes due of the Board of Trustee interactions of the 2013 Scorecard
  – Send minutes to scorecard@cccco.edu
  – Part of the 2014 Scorecard report

• March 31, 2014: Final 2014 Scorecard
2014 Scorecard Modifications

• Changes to Display of Scorecard dashboard
• Modify the Data-On-Demand files
• Changes to the Current-Year and Five-Year report
• Revision to the cohorts of the Remedial Rates
• Revision to the outcomes of the Persistence Rate
• Addition of the Student-Counseling Ratio to Profile page
Display of Scorecard Dashboard

• Change to display of the Profile page
• Revise description of the metrics
• Making the sizes of the cohorts more visible on the Scorecard dashboard
• Including the numbers behind the demographic subgroups in reports
  – Suppress cells with fewer than 10 students
• Minor changes to the data-on-demand files and other reports.
Revision to the Cohorts of the Remedial Rates

ISSUE:

• Some colleges have remedial Math, English & ESL courses designated as “degree-applicable.”

• Currently the remedial courses used for the remedial rates include only those with “not degree-applicable” designation

• Students taking “degree-applicable” remedial courses are excluded from the cohort calculation.
Revision to the Cohorts of the Remedial Rates

<table>
<thead>
<tr>
<th>Old Definition of Remedial Student</th>
<th>New Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Math</strong></td>
<td></td>
</tr>
<tr>
<td>Attempted Course Level (CB21)</td>
<td></td>
</tr>
<tr>
<td>2-4 levels below transfer</td>
<td>C*</td>
</tr>
<tr>
<td>Course Credit Status (CB04)</td>
<td>C or D**</td>
</tr>
<tr>
<td>English</td>
<td></td>
</tr>
<tr>
<td>1-4 levels below transfer</td>
<td>C</td>
</tr>
<tr>
<td>Course Credit Status (CB04)</td>
<td>C or D</td>
</tr>
<tr>
<td>ESL</td>
<td></td>
</tr>
<tr>
<td>1-6 levels below transfer</td>
<td>C</td>
</tr>
<tr>
<td>Course Credit Status (CB04)</td>
<td>C or D</td>
</tr>
</tbody>
</table>

C*: Credit, not degree-applicable
D**: Credit, degree-applicable

New definition will lead to higher remedial success rates in the colleges affected
Revision to the Outcomes of the Persistence Rate

**ISSUE:**

- Some students transferred out or earned an award before having time to persist for three consecutive terms
- As a result, unprepared students’ persistence rate is higher than the prepared.
- For example, the persistence rate is 67% for unprepared students vs. 62% for prepared students
## Revision to the Outcomes of the Persistence Rate

<table>
<thead>
<tr>
<th>Old Definition of Persistence</th>
<th>New Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attempted a credit course in the first subsequent three primary semester (or four quarter) terms.</td>
<td>Also count students who achieved one of the following during the same timeframe:</td>
</tr>
<tr>
<td></td>
<td>- Earned Associate of Arts or Sciences Degree</td>
</tr>
<tr>
<td></td>
<td>- Earned Credit Certificate (Chancellor’s Office approved)</td>
</tr>
<tr>
<td></td>
<td>- Transferred to Four-Year Institution</td>
</tr>
</tbody>
</table>

New definition will lead to higher persistence rates across colleges.
Student-Counseling Ratio
History and Background

• Initial work on a student-counselor ratio was undertaken by the Chancellor’s Office of the California Community Colleges Advisory Group on Counseling in 2012.

• A student-counseling ratio methodology was finalized by the Student-Counselor Ratio Definition Ad Hoc Committee meeting in February 2013.

• The Student-Counselor Ratio Definition Ad Hoc Committee methodology was adopted by the Scorecard Advisory Committee in October 2013.
Basic Formula:

Student Headcount/Counseling FTEs
Definition of Terms: Work Assignments

Administrative and Support Activities (ASA) Code:

6300  Student Counseling and Guidance
6310  Counseling and Guidance
6330  Transfer Programs
6340  Career Guidance
6390  Other Student Counseling and Guidance
Definition of Terms: Courses

Taxonomy of Programs (TOP) Code:

493010  Guidance
493011  Interpersonal Skills
493012  Job Seeking/Changing Skills
493013  Academic Guidance
The Student-Counseling Ratio is based on student headcount and counseling Full-Time Equivalent (FTE) totals. FTEs are obtained from work assignments and course instruction load. The ratio is calculated with the following formula:

\[
\text{Sum (Fall Unduplicated Student Headcount)} \div \text{Sum (Fall Counseling FTEs)}
\]
Fall Unduplicated Student Headcount

- Students are included in the ratio if they are enrolled in credit or non-credit courses (STD7 STUDENT-HEADCOUNT STATUS = A, B, C or F) during the most recent fall term.
- Students receiving Extended Opportunities Programs and Services (EOPS) or Disabled Student Programs and Services (DSPS) are excluded in order to measure service capacity for the general student population.
Student-Counseling Ratio Methodology (cont’d)

Fall Counseling FTEs (Work Assignment + Courses)

Work assignment FTEs are reported in the Assignment-Account-code (EJ03) data element and defined by Administrative and Support Activities (ASA) codes listed in the California Community Colleges Chancellor’s Office (CCCCO) Budget and Accounting Manual. Work assignment FTEs are included for the following ASA codes:

- 6300  Student Counseling and Guidance
- 6310  Counseling and Guidance
- 6330  Transfer Programs
- 6340  Career Guidance
- 6390  Other Student Counseling and Guidance
Student-Counseling Ratio Methodology (cont’d)

Work assignment FTEs are excluded if they are associated with the two dedicated programs - EOPS or DSPS - because the Student-Counseling Ratio was designed to measure service capacity for the general student population. Specifically, the following two ASA codes are excluded:

- 6420 Disabled Students Programs and Services (DSPS)
- 6430 Extended Opportunities Programs and Services (EOPS)
Student-Counseling Ratio Methodology (cont’d)

• If the employee has “Academic, Contract, Non-Tenured on Tenure Track” or “Academic, Regular, Tenured” (EB08 Employee Assignment Classification = C or R) and has a counseling assignment less than one FTE, the counseling FTE is counted as one.

• If an employee has “Academic, Temporary, non-Tenured, not on Tenure Track” status (EB08 Employee Assignment Classification = T), the FTE is tallied as reported.
Student-Counseling Ratio Methodology (cont’d)

*Courses.* The following instructional courses based on TOP codes and related FTEs are incorporated into the Student-Counseling Ratio:

- 493010 Guidance
- 493011 Interpersonal Skills
- 493012 Job Seeking/Changing Skills
- 493013 Academic Guidance
Student-Counseling Ratio Methodology (cont’d)

- FTEs from credit and noncredit courses (EJ01 Employee Assignment Type = ‘CN’, ‘NN’) are included with the work assignment (EB08 Employee Assignment Classification = C, R, T) in the ratio.

- No faculty member (EB08 Employee Assignment Classification = C, R, T) may have a counseling-related total FTE greater than 1.
Summary Statistics for the Student-Counseling Ratio by College
Fall 2012

<table>
<thead>
<tr>
<th>Statistic</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average</td>
<td>1,907/1</td>
</tr>
<tr>
<td>Median</td>
<td>811/1</td>
</tr>
<tr>
<td>Minimum</td>
<td>0</td>
</tr>
<tr>
<td>Maximum</td>
<td>28,412/1</td>
</tr>
<tr>
<td>Colleges with ratio of zero</td>
<td>4</td>
</tr>
</tbody>
</table>
Where are the Staffing Reports?

http://edit2.cccco.edu/CFM/research/summarylogon.cfm

Logon/Password Required

Available from the District CISO
1. Staffing Report
   2 year data comparison
   Generated the day after submission loaded to production
2. FTE (EJ08):
   By College
   By TOP and ASA (EJ03)
   By Employee Classification (EB08)
   All work assignments (EJ01) included
3. Fall 2012 Data
4. Resubmission any time for MIS cleanup
5. March 14, 2014 resubmission deadline for Scorecard
District Data Submission
Submission Analysis Reports

Please select your District name

- Annual - Historical Data Only - Prior to Fall 2013 (Calendar, Financial Aid, Program Award, Assessment)
- Term - Historical Data Only - Prior to Fall 2013
- Employee Data Staffing Report (Demographics Available on the DataMart)
- Employee Full Time Faculty Obligation

Next

For Questions or Comments, please contact cccmisedit@cccco.edu
<table>
<thead>
<tr>
<th>District:</th>
<th>ABCDE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>College A</td>
</tr>
<tr>
<td>Fall 2012 ASA Code FTE Distribution by Classification</td>
<td></td>
</tr>
<tr>
<td>College A</td>
<td>6200 Admissions and Records</td>
</tr>
<tr>
<td></td>
<td>6300 Student Counseling and Guidance</td>
</tr>
<tr>
<td></td>
<td>6310 Counseling and Guidance</td>
</tr>
<tr>
<td></td>
<td>6390 Other Student Counseling and Guidance</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------------</td>
</tr>
<tr>
<td>220800</td>
<td>Sociology</td>
</tr>
<tr>
<td>300700</td>
<td>Cosmetology and Barbering</td>
</tr>
<tr>
<td>490300</td>
<td>Humanities</td>
</tr>
<tr>
<td>493010</td>
<td>Career Guidance and Orientation</td>
</tr>
<tr>
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Thank You