

**CALIFORNIA COMMUNITY COLLEGES
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Date: August 16, 2007

To: Chief Instructional Officers

From: Jose Millan, Vice Chancellor
Economic Development and Workforce Preparation

Subject: Guidance on Title 5 Regulation Changes Pertaining to Cooperative Work Experience Education

Effective August 16, 2007, revisions to Title 5 will become effective. This memo is to inform you of how to implement the changes pertaining to Cooperative Work Experience Education (CWEE), and to identify and clarify the changes. Please note that the Title 5 also had some non-substantive language clean up and updating.

Because the changes offer additional flexibility to the program, the Chancellor's Office will not require an amendment to the District's Cooperative Work Experience Plan. Districts should use local discretion in determining whether local Board approval is needed.

The texts of the pertinent Title 5 sections can be found in the Board of Governor's July 2007 agenda item 4.1.

(Word: http://www.cccco.edu/executive/bog/agendas/attachments_0707/04-1a-T5_Regs_Packet.doc

or PDF: http://www.cccco.edu/executive/bog/agendas/attachments_0707/04-1a-T5_Regs_Packet.pdf)

In summary, the changes are:

- The distinction between "Alternate" and "Parallel" cooperative work experience education has been eliminated and these two types have been consolidated. (Please see special note below)
- Additional flexibility has been made available on course repeatability (T5 section 55041.) Heretofore, students could repeat CWEE 4 times to the maximum units allowed. Now, if the college determines "extenuating circumstances ... beyond the control of the student," student can repeat CWEE additionally up to the maximum units allowed. Such extenuating circumstance might include limits employers place on internship hours or personal limits students face.

Special note on the consolidation of “Alternate” and “Parallel” cooperative work experience education: A regulatory “non-sequitur” was created by the consolidation of these program types while requirements of minimum and maximum enrollments were inadvertently missed in the Title 5 changes. Please be aware that further Title 5 revision is currently underway. After consulting with the Chancellor’s Office legal office, The Chancellor’s Office announces that it will take no administrative action against Districts that ignore Title 5 section 55254 (b) until it can be deleted from the regulations or until the Board of Governors completes its approval on the affected sections.

Should any further modifications occur, the Chancellor’s Office will provide additional information. Should you have any questions, please contact Ron Selge, Dean, Career Technical Education, at Rselge@cccco.edu.