


**CALIFORNIA COMMUNITY
COLLEGES
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**CEP Memo 17-01**

February 7, 2017

TO: District Chief Executive Officers

FROM: Dr. Jeffrey A. Mrizek, Dean 
Division of Workforce and Economic Development

SUBJECT: 2017-18 Perkins IV Title I, Part C Section 132 Formula Distribution Preliminary Reports 1 & 2 and Certification Instructions

This memo provides notice of the 2017-18 Perkins IV Title I, Part C Preliminary Reports 1 & 2 (CTE disadvantaged student counts) and instructions for submission and certification of the number reported in Preliminary Report 1 Categories of Unduplicated CTE Headcount by District and College, Column 5. The reports are for district verification and certification of student counts used to determine the district allocations of Federal Carl D. Perkins Career and Technical Education Act (Perkins IV), Title I, Part C, Section 132, Local Assistance funds.

Perkins IV district allocations are based on unduplicated CTE economically disadvantaged student counts from data submitted by the district to the California Community Colleges Chancellor's Office through the Management Information System (MIS).

Prior to receiving Perkins IV funds, districts must verify and certify that the numbers taken from Preliminary Report 1 Categories of Unduplicated CTE Headcount by District and College, Column 5 are supported by auditable sources. The following are instructions for data verification and certification:

Data Verification

On February 1, 2017, the Chancellor's Office posted 2017-18 Perkins IV Section 132 Formula Distribution Preliminary Reports for the 2015-16 academic year (see the following two reports with web links).

- Section 132 Preliminary Report 1 - Categories of Unduplicated Headcounts by District and College
http://extranet.cccco.edu/Portals/1/WED/Perkins/2017-18%20Report_1%20CTE%20Head%20Count.pdf

has been reviewed and verified. I certify that the data reported are supported by auditable sources and Type in the district Chief Executive Officer's name and click save/update. Print a copy for the District Audit File.

If you have any questions regarding data submissions, please contact:

Jean Claude Mbomeda: (916) 322-6883 or JMbomeda@cccco.edu

cc: Administrators of Occupational Education
Chief Instructional Officers
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