

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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July 13, 2018

**TO:** Chief Executive Officers  
Chief Instructional Officers  
Chief Business Officers  
Occupational Deans  
Deputy Sector Navigators  
Sectors Navigators  
Regional Consortia Chairs  
WEDPAC/EDPAC

**FROM:** Van Ton-Quinlivan, Executive Vice Chancellor Workforce and Digital Futures

**CC:** CCCCWED Staff, CCCCWED Education Services Leadership

**SUBJECT:** **Request for Interest - Deputy Sector Navigators**  
**Request for Interest - Host Colleges for Deputy Sector Navigators**

The California Community Colleges Chancellor's Office (CCCCO) is releasing the request for interest applications for the Deputy Sector Navigator roles and for Host Colleges to sponsor these roles.

**BACKGROUND:** The Chancellor's Office is engaged in a refresh of our industry sector strategy as part of evolving the Doing What Matters for Jobs and the Economy framework to incorporate extensive field feedback. Upon processing this feedback, the Workforce and Economic Development Performance Advisory Committee and the Economic Development Program Advisory Committee (WEDPAC/EDPAC) recommended the use of a single fiscal agent to address variability in past performance. This fiscal agent will contract with Host Colleges to retain Deputy Sector Navigators, thereby standardizing the onboarding of both the Host College and the talent serving in the role.

Current Deputy Sector Navigators and Host Colleges are encouraged to apply. All information and application materials are posted at:

<http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs/RFA18250/DSNApplicationProcess.aspx>

For questions contact Lynn Shaw at [dsectornavigator@cccoco.edu](mailto:dsectornavigator@cccoco.edu)

**STEPS TO APPLY TO BECOME A DEPUTY SECTOR NAVIGATOR:**

Sixty-six Deputy Sector Navigators will be selected through this application process:

1. Review the application and roles and responsibilities for the position.
2. Submit the application materials. Using the Google Docs is recommended. This process will be confidential.

- a. All applications will receive a paper screening by the Regional Consortia Chair (or their designee), the Sector Navigator (or their designee), a representative of the Chancellor’s Office, and an industry representative (optional). The Chancellor’s Office reserves the authority to make the final decision as well as to solicit additional interest.
  - b. Applications selected during the paper screening may be interviewed by the same panel of Regional Consortia Chair, Sector Navigator, Chancellor’s Office representative, and industry expert.
3. Applications are due by August 15, 2018 and selections will be completed by October 31, 2018.
  4. Deputy Sector Navigators must reside in the region that they apply for the Deputy Sector Navigator position.
  5. The Deputy Sector Navigator positions are a 100% full-time assignment.

Each region refreshed their selection of priority and emerging industry sectors. These were submitted to the Chancellor’s Office. Accordingly, the chart below outlines the number of Deputy Sector Navigator roles available within each region:

**Los Angeles and Orange County – 14 DSNs**

Advanced Transportation (2)  
 Business and Entrepreneurship (2)  
 Energy, Construction & Utilities (2)  
 Global Trade  
 Health (3)  
 Information & Communication Technologies/Digital Media (3)  
 Retail, Hospitality, Tourism

**Bay Region – 14 DSNs**

Advanced Manufacturing  
 Advanced Transportation  
 Agriculture  
 Bio Tech/Life Sciences  
 Business and Entrepreneurship (2)  
 Energy, Construction & Utilities  
 Global Trade  
 Health (2)  
 Information & Communication Technologies/Digital Media (3)  
 Retail, Hospitality, Tourism

**North/Far North -12 DSNs**

Advanced Manufacturing (2)  
 Advanced Transportation & Logistics  
 Agriculture, Water & Environmental Technologies  
 Business and Entrepreneurship  
 Energy Construction Utilities  
 Global Trade  
 Health (2)  
 Information & Communication Technologies/Digital Media (2)  
 Retail, Hospitality & Tourism “Learn and Earn”

**South Central Coast – 6 DSNs**

Advanced Manufacturing  
 Agriculture, Water & Environmental Technologies  
 Business and Entrepreneurship  
 Global Trade  
 Health  
 Information & Communication Technologies/Digital Media

**Inland Empire – 6 DSNs**

Advanced Manufacturing  
 Advanced Transportation & Logistics  
 Business and Entrepreneurship  
 Energy, Construction & Utilities  
 Health  
 Information & Communication Technologies/Digital Media

**San Diego/Imperial-7 DSNs**

Advanced Manufacturing  
 Advanced Transportation  
 Bio Tech/Life Sciences  
 Business and Entrepreneurship  
 Global Trade  
 Health  
 Information & Communication Technologies/Digital Media

**Central Valley– 7 DSNs**

Advanced Manufacturing  
 Agriculture  
 Business and Entrepreneurship  
 Global Trade  
 Health  
 Information & Communication Technologies/Digital Media  
 Retail, Hospitality, Tourism

**STEPS TO APPLY TO BECOME AT HOST COLLEGE:**

Colleges are invited to host one or more Deputy Sector Navigator(s), including an incumbent in the role. Colleges can also express interest in being paired with a Deputy Sector Navigator who seeks a Host College.

1. Submit the application materials. Using the Google Docs is recommended.

- a. All applications will receive a paper screening by the Regional Consortia Chair (or their designee), the Sector Navigator (or their designee), and a representative of the Chancellor's Office.
  - b. Applications selected during the paper screening may be interviewed by the same panel of Regional Consortia Chair, Sector Navigator, and a Chancellor's Office representative.
2. Applications are due by August 15 and pairing(s) will be completed by October 31.
3. Selected Host Colleges will receive \$200,000 through a mini-grant process from the fiscal agent, of which the Host College is allowed 4% in administrative cost.