



CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE



CALIFORNIA COMMUNITY COLLEGES

Doing What MATTERS™

FOR JOBS AND THE ECONOMY

2014-15 Request for Applications

Sector Navigator for Advanced Transportation
and Renewables Sector

Friday, May 30, 2014

Javier Romero

**Workforce and Economic Development Division
California Community Colleges Chancellor's Office**



Technical Assistance Conference Overview

Format of Technical Assistance Conference

<http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs.aspx>

- Muting of Participants
- Overview of Forms and Appendices
- Questions & Answers
- Clarification Questions send to:
Abigail Singleton
asingleton@cccco.edu



2014-15 Renewal Process

- SB 1402 (Lieu)
- Applications Due Date, Tuesday, June 10, 2014
- One Year Grant Period Funding
- Objectives and metrics determined by regional collaborative process



Categories for Which Funding is Available

Funding Package

- Statewide Sector Consolidated Center grant – \$172,500
- Statewide Strategic Initiative Hubs – \$50,000
- Knowledge Communities & Advisory Committees – \$150,000

RFA Identification:

14-151-002 Advanced Transportation & Renewables Sector



Eligibility

- Only California Community College districts are eligible to apply.
- Only those applicants that have a Sector Navigator identified may apply.
- In order to be eligible for funding an application must meet a minimum score of 75 points.



Performance Period

- July 9, 2014 to June 30, 2014 is the performance period of this grant.
- No extensions will be granted for this funding.
- Application may be renewed for an additional four years depending upon successful completion of required outcomes and availability of funding.



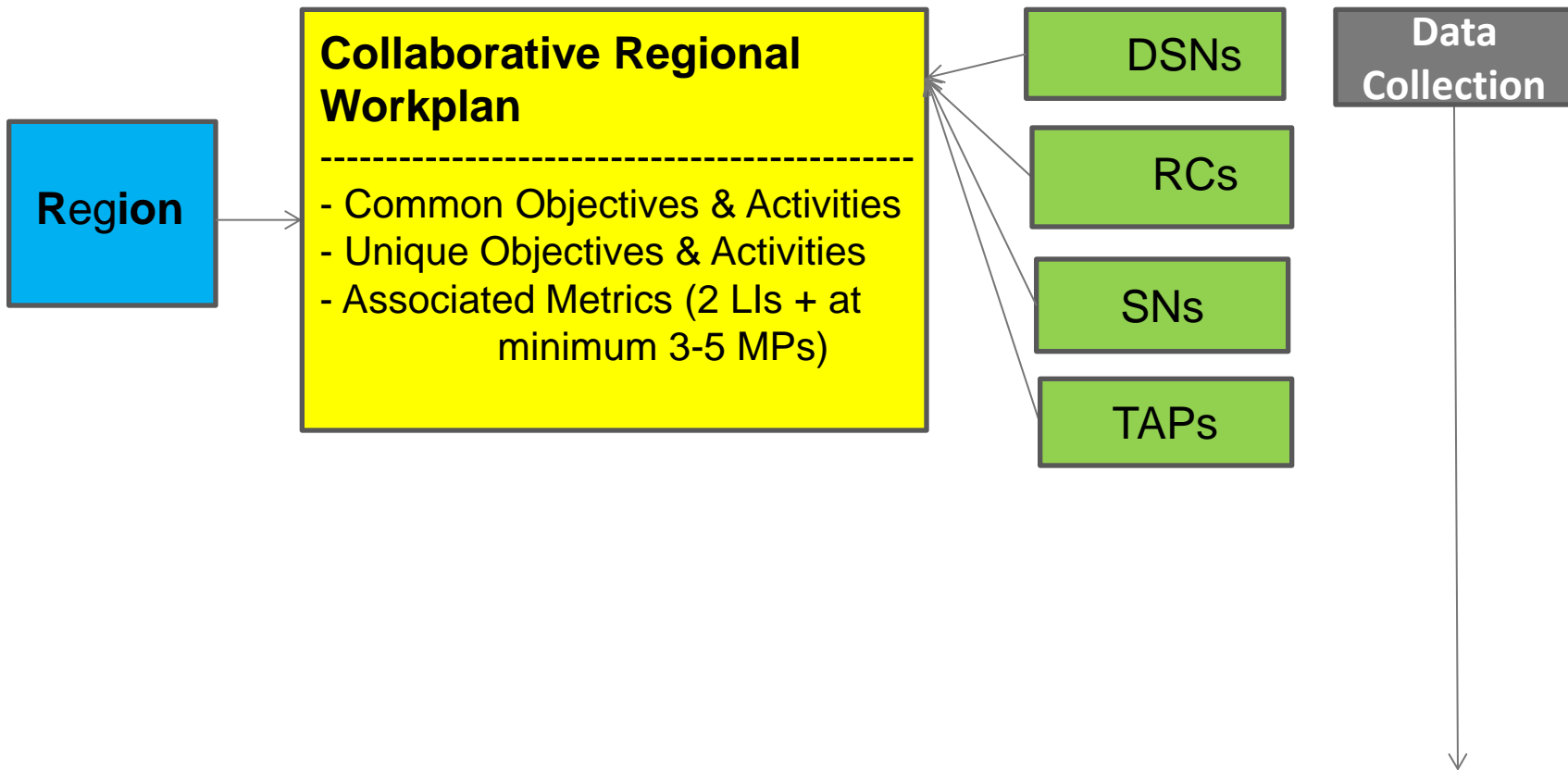
G. Application Format & Instructions

- Follow the format and sequence instructions (in order to receive the highest possible score).
- To avoid being disqualified application format instructions must be followed, all questions answered, and all data supplied.
- The RFA Specification and Appendix B forms will be used as tools.
- Computer facsimiles of the forms in Appendix B may be used, but under no circumstance may the language on these forms be altered. Any application using altered language on the forms may be disqualified.
- Grant applications are scored based on a maximum of 100 points as indicated on the table to the right.
- A minimum averaged score of 75 points must be obtained within the reading process in order to be considered for funding.

Need	10
Response to Need	10
Annual Workplan	30
Application Budget Summary/ Application Budget Detail	10
Project Management	20
Dissemination	5
Feasibility of the Project	15
Total Points	100



Regional Collaborative Process





Regional Collaborative Process

1. Regions review/verify priority and emergent sectors
2. Sector Navigators and their host college will identify and commit to workplan objectives that are in alignment with:
 - Statewide objectives (per sector)
 - Industry stakeholder input (industry advisory group)
 - Regional consortia goals
 - Intent and purpose of SB 1402



Regional Collaborative Process

3. In a collaborative planning session attended by DSNs, RCs, SNs & TAPs, plan regionally for common & unique objectives & activities:
 - 5-10 workplan objectives
 - at least 5 objectives must have associated metrics
 - 2 can be Leading Indicators (LIs) and at a minimum 3-5 MPs
4. After collaborative plan developed, applicants will certify on collaboration
5. CCCCCO Project Monitors sign off on workplan objectives and metrics



Updated Common Metrics

<http://doingwhatmatters.cccco.edu/Launchboard/Resources.aspx>

The data elements for the Common Metrics have been updated (see Key Talent Upload Guide):

1. Minor revisions to the Momentum Points to clarify their meaning:
2. Refined data sources so half of the Momentum Point metrics can be automatically calculated and data collection simplified



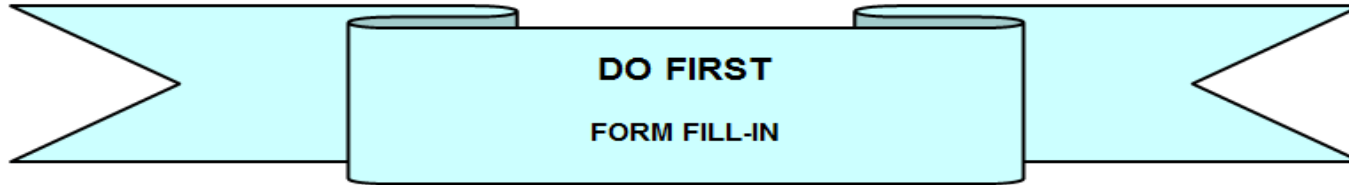
Appendix A – Articles I and II

Article I-Program-Specific Legal Terms and Conditions and Article II Standard Legal Terms and Conditions

- **Cost and Payments**
- **Budget Changes**
- **Application Amendment Requests**
- **Reporting**
- **Evaluation**



Appendix B - Application Forms



The following information are linked throughout the forms package:

DISTRICT (Grantee): Contra Costa CCD

COLLEGE: Diablo Valley College

PROJECT: Deputy Sector Navigator

SECTOR (If applicable): Advanced Manufacturing

FISCAL YEAR: 2014/15

RFA Number: 14 - 152

FUNDING SOURCE: SB1402x (EWD)

Requested Amount: \$ 200,000

OBJECTIVES:

- 1 Increase third party credentials
- 2
- 3



Appendix B - Application Forms

PROJECT: Deputy Sector Navigator

SECTOR (If applicable): Advanced Manufacturing

DISTRICT: Contra Costa CCD

COLLEGE: Diablo Valley College

RFA NUMBER: 14-152

Statement of Work (Annual Workplan) Objectives/Leading Indicators/Momentum Points

Objective: 1

Increase third party credentials

Metric Number:

Leading Indicator: LI 3 Alignment of a certificate with state-, industry-, nationally-, and/or employer-recognized certification

Momentum Point: MP 29 Acquired an industry-recognized, third-party credential

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1				
1.2				
1.3				



Reporting for 2014-15

- Need to focus on LaunchBoard - not reporting for Common Discussion template
- Year-to-Date Expenditure & Progress Report - reporting on objectives and metrics identified in workplan
- LaunchBoard – data uploads required in August 2015



Appendices C, D, E, F

- **Appendix C – Guidelines, Definitions and Allowable Expenditures (PDF)**
- **Appendix D – Common Metrics and Accountability Measures (Revised) (PDF)**
- **Appendix E – Workplan Process (PDF)**
- **Appendix F – Common Metrics Decision Tree (PDF)**



Calendar of Key & Reporting Dates

<i>Key Dates</i>	
May 23, 2014	RFA Released
May 30, 2014	Bidders' Conference
June 10, 2014	Deadline for Submitting Application
June 17, 2014	Notification of Intent to Award
July 1, 2014	Appeal Deadline
July 9, 2014	Grant Commencement
<i>Reporting Dates</i>	
October 25, 2014	1st Quarter Year-to-Date Expenditure and Progress Report due
January 25, 20145	2nd Quarter Year-to-Date Expenditure and Progress Report due
April 25, 2014	3rd Quarter Year-to-Date Expenditure and Progress Report due
July 25, 2015	4 th Quarter Year-to-Date Expenditure and Progress Report due
August 31, 2015	Final Claim of Expenditures and Final Report



RFA Clarification

If any ambiguity, conflict, discrepancy, omission, or other error in this RFA is discovered, immediately notify the Chancellor's Office of the error and request a written modification or clarification of the document. A clarifying addendum will be given to all parties who have obtained the RFA, without divulging the source of the request. Insofar as practical, the Chancellor's Office will give such notice to other interested parties, but the Chancellor's Office shall not be responsible for failure to do so.

Contact person for these Instructions and/or RFA Specification is:

Abigail Singleton
asingleton@cccoco.edu



Contact Information

Thanks for your participation
For Questions or Clarification Contact

Abigail Singleton

asingleton@cccoco.edu