

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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July 3, 2017

To: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Administrators of Occupational Education
Academic Senate Presidents
Public Information Officers

From: Van Ton-Quinlivan, Vice Chancellor
Workforce and Economic Development Division

Subject: Formal Notification of Intent to Award for the FY 2017-18 Centers of Excellence
Director San Diego/Imperial Region Grant Program RFA No. 17-305

This memorandum is a formal notification of the intent to award for the Centers of Excellence Director San Diego/Imperial Region Grant Program RFA No. 17-305 for the Workforce and Economic Development Division of the California Community Colleges Chancellor's Office.

Pending Board of Governors approval as well as the availability of funds, commencement is July 18, 2017. The District identified below will serve as the fiscal agent for the Centers of Excellence Director San Diego/Imperial Region Grant Program RFA No. 17-305. The grant will incorporate the proposal the selected district submitted under RFA 17-305.

Applicants have ten business days from the day this letter is posted online, until Monday, July 17, 2017 at 5:00 p.m. to enter a protest. Please refer to Section 3470 of the [Contracts and Grants Manual](#) for information on filing a protest.

If a protest is entered during this period, the grant affected will not be awarded until the protest is resolved. The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of application for awards.

The Chancellor's Office will contact the district receiving funding to request Face Sheets and any technical changes, including budgets, that are needed to complete the execution of the grant agreement. A copy of the fully executed grant agreement will be mailed to the district.

For audit purposes, funded districts must retain a copy of the grant agreement, the RFA Specifications, and the Economic and Workforce Development Request for Applications Instructions, Terms and

Conditions for three years. Collectively, these documents constitute the legally binding agreement to perform the specified work.

Please provide this memorandum to the Project Director and Proposal Writer with a copy of the attachment. If you have questions, please contact Vice Chancellor Van Ton-Quinlivan via email at vtquinlivan@cccco.edu.

cc: Division of Economic & Workforce Development Staff

**Intent to Award
RFA 17-305
Centers of Excellence Director
San Diego/Imperial Region Grant Program**

College District	Status	Region
Mira Costa Community College District	F	San Diego/Imperial