April 9, 2014

TO: Deputy Sector Navigators
Regional Consortia Chairs
Sector Navigators
Technical Assistance Provider (Centers of Excellence for Labor-Market Research)
Chief Instructional Officers

FROM: Gary W. Adams, Dean
Innovation and Quality Practices
Division of Workforce and Economic Development

SUBJECT: Replacement for Appendix B—Application Form Revisions

The 2014-15 Renewal Application (Appendix B) is being revised to accommodate requests for additional rows in the annual workplan sheets to allow for more activities. The revised Appendix B is now available on our website as part of the Renewal Application packet:


Also, there was a request for additional capacity to allow for additional objectives. By right clicking the workplan tabs, the annual workplan sheets can be copied to insert additional objectives beyond the current capacity of ten. Each objective may have one metric associated with it; the grant applicant may choose some objectives without an associated metric. The minimum is, however, that at least five metrics (at least three momentum points and two leading indicators) are selected.