

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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May 8, 2013

To: Chief Executive Officers

From: Van Ton-Quinlivan, Vice Chancellor
Workforce and Economic Development Division

Subject: Notification of Intent to Award Economic and Workforce Development Grants for Fiscal Year 2013-14: Technical Assistance Provider-Centers of Excellence for Labor Market Research (CoE)

This memorandum is a formal notification of the intent to award the Technical Assistance Provider-Centers of Excellence for Labor Market Research (CoE) grants for the Workforce and Economic Development Division of the California Community Colleges Chancellor's Office.

A list of the project applications and their funding status is attached. The information is available at: <http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs.aspx>

The grant applications were reviewed and competitively scored. Applications were assigned in rank order:

1. Funded (F).
2. Passing Score-Not Funded (PSNF) Proposals in this category received the minimum number of points eligible for funding (75 points) but funding was insufficient to fund more than one proposal in that category.
3. Not Eligible (NE). This category includes proposals that did not achieve the minimum number of points on the evaluation.

Applicants have ten business days from the day this letter is posted online, until Wednesday, May 22, 2013 at 5:00p.m. to enter a protest. Please refer to Section 3470 of the *Grants and Contracts Manual* (available online at http://extranet.cccco.edu/Portals/1/WED/PAO/EWD/grants_manual.pdf) for information on filing a protest. If a protest is entered during this period, the grants affected will not be awarded until the protest is resolved. The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of application for awards.

The Chancellor's Office will contact the districts receiving funding to request Face Sheets and any technical changes, including budgets, that are needed to complete the execution of the grant agreement. A copy of the fully executed grant agreement will be mailed to the district.

For audit purposes, funded districts must retain a copy of the grant agreement, the RFA Specifications, and the Economic and Workforce Development Request for Applications Instructions, Terms and Conditions for three years. Collectively, these documents constitute the legally binding agreement to perform the specified work.

Please provide this memorandum to the Project Director and Proposal Writer with a copy of the attachment. If you have questions, please contact Vice Chancellor Van Ton-Quinlivan via email at vtquinlivan@cccoco.edu.

Attachment: List of Applicants and Funding Status

cc: Division of Economic & Workforce Development Staff