

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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July 21, 2014

To: Chief Executive Officers

From: Van Ton-Quinlivan, Vice Chancellor
Workforce and Economic Development Division

Subject: Formal Notification of Intent to Award the Technical Assistance Provider for Contract Education Grant–RFA No. 14-320

This memorandum is a formal notification of the intent to award the Technical Assistance Provider for Contract Education Grant for the Workforce and Economic Development Division of the California Community Colleges Chancellor's Office.

The Board of Governors will meet on September 8 and 9, 2014. Pending the approval of the award, as well as available funds, commencement is September 10, 2014. A [list of applicants and funding status](#) is attached. The information is also available at:

<http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs/RFATAPCcontractEducation.aspx>

The grant applications were reviewed and competitively scored. The applications were ranked as follows:

1. Funded (F).
2. Eligible-Not Funded (E-NF) Proposals in this category received the minimum number of points eligible for funding (75 points) but funding was insufficient to fund more than one proposal in that category.
3. Not Eligible (NE). This category includes proposals that did not achieve the minimum number of points on the evaluation.

Applicants have until Friday, August 8, 2014 at 5:00 p.m. to enter a protest. Please refer to Section 3470 of the [Contracts and Grants Manual](#) for information on filing a protest.

If a protest is entered during this period, the grants affected will not be awarded until the protest is resolved. The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of application for awards.

The Chancellor's Office will contact the districts receiving funding to request Face Sheets and any technical changes, including budgets, that are needed to complete the execution of the grant agreement. A copy of the fully executed grant agreement will be mailed to the district.

For audit purposes, funded districts must retain a copy of the grant agreement, the RFA Specifications, and the Economic and Workforce Development Request for Applications Instructions, Terms and Conditions for three years. Collectively, these documents constitute the legally binding agreement to perform the specified work.

Please provide this memorandum to the Project Director and Proposal Writer with a copy of the attachment. If you have questions, please contact Vice Chancellor Van Ton-Quinlivan via email at vtquinlivan@cccoco.edu.

Attachment: [List of Applicants and Funding Status](#)

cc: Division of Workforce and Economic Development Staff

Intent to Award

RFA 14-320

Technical Assistance Provider for Contract Education Grant

College District	Status
Mt. San Antonio	F
Chabot-Las Positas	E/NF
Napa Valley	E/NF
Riverside	E/NF
Butte-Glenn	NE