

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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June 10, 2014

TO: Chief Executive Officers
Economic Development Program Advisory Committee
Chief Instructional Officers
Chief Business Officers
Administrators of Occupational Education
Academic Senate Presidents
Public Information Officers

FROM: Van Ton-Quinlivan, Vice Chancellor
Division of Workforce and Economic Development

SUBJECT: Addendum to RFA No. 14-320, Technical Assistance Provider for Contract Education Grant

Addendum No. 2

RFA No. 14-320 Technical Assistance Provider for Contract Education

The following corrections were made to RFA No. 14-320, Technical Assistance Provider for Contract Education Grant

1. Table of Contents, Application Checklist Removed
 2. All References to Application Checklist Removed from RFA
 3. Page 2, section D. Eligibility
 4. Page 2, section E. Performance Period
 5. Page 10, section H. Application Format and Instructions, No. 13 Application Procedures, section b.
 6. Page 11, section I. Rejection of Application, No. 6
 7. Page 12, section J. Calendar of Key/Reporting Dates
 8. Page 16, Management (Misc.). No. 3 removed
 9. Article I, No. 6, deleted from the article.
 10. CEO Cover Letter Template added on line with the application materials.
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The addendums read as follows:

D. Eligibility

(Removed the following sentence)

At the discretion of the Chancellor's Office, an interview may be required with the key talent prior to the final selection.

E. Performance Period

(Edit made to the following sentence)

The Chancellor's Office reserves the right to offer for competitive bids those grants that are in the bottom quartile (25%) of performers.

H. Application Format and Instructions

(Changed email address to ngriffin@cccoco.edu for all application materials)

13. Application Procedures

- b. Applications must be submitted electronically in a single PDF (no separate e-mails with pieces of applications will be accepted). The single PDF of the application must be e-mailed with the subject line reading: **2014-2015 TAP, Contract Education** to ngriffin@cccoco.edu by **5:00 p.m. Monday, July 7, 2014**. Applications e-mailed to any address other than listed above will not be accepted. Any questions should be addressed to:

Contact person for these Instructions and/or RFA Specification is: Njeri Griffin via e-mail at ngriffin@cccoco.edu.

I. Rejection of Application

The Chancellor's Office reserves the right to reject any and all applications received.

A grant application shall be rejected prior to scoring if:

- 6. The Annual Work Plan and/or Application Budget Detail Sheets do not show attendance at the CCCAOE meetings.

J. Calendar of Key/Reporting Dates

Key Dates

August 8, 2014 Appeal Deadline

Reporting Dates

June 30, 2015 Grant End Date

Management (Misc.)

(Removed the following sentence)

3. Provide writing sample(s) that demonstrate key talent's ability to research, synthesize, and recommend policy changes in written form.

Article I

(Removed the following sentence)

6. The Chancellor's Office reserves the right to review and approve the Technical Assistant Provider for Contract Education selection within the application.

CEO Cover Letter Template added to the online application materials.
