

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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May 13, 2014

TO: Chief Instructional Officers
Chief Business Officers

FROM: Van Ton-Quinlivan, Vice Chancellor
Division of Workforce and Economic Development

SUBJECT: Technical Assistance Provider for Leadership and Coordination of
Adult Education Regional Planning (RFA No. 13-182)

The Division of Workforce and Economic Development is pleased to announce the following Technical Assistance Provider for Leadership and Coordination of Adult Education Regional Planning Grant RFA. Only the following districts who responded to the Statement of Interest are eligible to apply:

- Antelope Valley CCD
- Chabot-Las Positas CCD
- Los Angeles CCD
- Marin CCD
- North Orange County CCD

This release (RFA No. 13-182) will fund one (1) Technical Assistance Provider for Leadership and Coordination of Adult Education Regional Planning Grant. Detailed information on form completion will be provided at Technical Assistance Conference, which will also be available as a webinar post to the Doing What Matters for Jobs and the Economy website:

<http://doingwhatmatters.cccco.edu/Overview.aspx>

Technical Assistance Webinars

Two Technical Assistance Webinars are scheduled for:

- **Thursday, May 15, 2014, 10am-11am**
- **Friday, May 16, 2014, 10am-11am**

Participant Details

[Is Your Computer Ready?](#)

[How to Connect with Your Mobile Device](#)

Telephone conference line: **1-913-312-3202** *

Participant passcode: **365600**

***Toll free number: 1-888-886-3951**

Go to www.cccconfer.org
Click Meet & Confer Participant **Log In**
Locate your meeting and click **Go**

Telephone Conference Feature

*6 - Mute/unmute your individual line

FOR ASSISTANCE

CCC Confer Client Services - Monday - Friday between 8am - 4pm

Phone: 1-760-744-1150 ext 1537 or 1554

Email: clientservices@cccconfer.org

Questions submitted must be e mailed to Neil Kelly at nkelly@cccoco.edu.

A Technical Assistance Webinar is scheduled for **Thursday and Friday, May 15-16, 2014**, 10am-11am. Questions submitted in advance will be answered during the Bidder's Conference and must be e mailed to Neil Kelly at nkelly@cccoco.edu.

<http://extranet.ccccoco.edu/Divisions/WorkforceandEconDev/WEDDRFAs/DivisionWebinars.aspx>

Action/Date Requested

Complete the grant application using the Request for Applications: Instructions, Terms and Conditions, **2013-14 Technical Assistance Provider for Leadership and Coordination of Adult Education Regional Planning Grant** and related forms located at:

<http://extranet.ccccoco.edu/Divisions/WorkforceandEconDev/WEDDRFAs/RFATAPLeadershipCoordination.aspx>

1. Applications must be submitted electronically in a single PDF document and e-mailed to ab86@cccoco.edu by **5:00 p.m. on Friday, May 30, 2014** (*no separate e-mails with pieces of applications will be accepted*).

The maximum size for all attachments sent within an individual e-mail is 10 MB. Applicants should check their institution's server limits for attachment file size when sending documents

2. The subject line of your e-mail should read: **2013-14 AB 86 Adult Education Consortium Coordination and TA Grants**
 3. Applications e-mailed to any address other than listed above will not be accepted.
 4. Please address all questions to: Neil Kelly at nkelly@cccoco.edu.
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Calendar of Key/Reporting Dates

February 20, 2014	Statement of Interest Release Date
March 26, 2014	Statement of Interest Due Date
May 12, 2014	RFA Release Date
May 15-16, 2014	Technical Assistance Webinars (Thurs/Fri-10a-11a)
May 30, 2014	Deadline for Submitting Application
June 3, 2014	Notification of Intent to Award
June 16, 2014	Appeal Deadline
July 7-8 2014	Board of Governors Approval (grants over \$100,000)
July 9, 2014	Grant Commencement
June 30, 2015	Grant End Date

Reporting Dates

October 25, 2014	1st Quarter Year-to-Date Expenditure and Progress Report due
January 25, 2015	2 nd Quarter Year-to-Date Expenditure and Progress Report due
April 25, 2015	3 rd Quarter Year-to-Date Expenditure and Progress Report due
June 25, 2015	Grant End Date
July 25, 2015	4 th Quarter Year-to-Date Expenditure and Progress Report due
August 31, 2015	Final Claim of Expenditures and Final Report

Cc: Division staff
