TO: Chief Executive Officers  
Chief Business Officers  
Facilities Directors  
Other Interested Parties  

FROM: Susan C. Yeager, Director  
College Finance and Facilities Planning  

SUBJECT: Capital Outlay Proposals and 5-Year Construction Plans due July 1, 2016  

It is time to request district Five-Year Construction Plans and capital outlay proposals for the 2018-19 and 2019-20 fiscal years. There are no existing state bond funds available to fund community college facilities; however, there is a $9 billion education facilities bond scheduled for the November 2016 ballot of which $2 billion is allocated to community colleges. The projects included in the spending plans for fiscal years 2017-18 and 2018-19 are dependent upon the passage of the November bond.

In developing the 2018-19 spending plan, we will again assume a state funding level of $750 million. The status of the projects that will not be included in the 2017-18 spending plan has been changed to “IPP approved” status in FUSION. Districts will need to resubmit these projects in the FUSION Planning Module for possible inclusion in the 2018-19 spending plan. Districts are limited to one project per site, including Category A projects, for the two year period 2018-19 and 2019-20.

2017-18 Recap  

The 2017-18 draft spending plan is the second fiscal year of the 2016-17 and 2017-18 funding program. The 2017-18 draft spending plan will be submitted to the Board of Governors for approval in May, and will include 32 projects totaling approximately $750 million. Placement on the draft 2017-18 spending plan does not constitute a funding guarantee as we do not yet know if there will be a 2016 state general obligation bond.
district’s Specialist can provide assistance in clarifying which projects are on the draft spending plan.

2018-19 Spending Plan

The 2018-19 spending plan begins a new two-year program which includes 2018-19 and 2019-20. To allow as many districts as possible to compete for state bond funds, we will develop the 2018-19 spending plan using a “zero-based” budgeting method in which all eligible “new start” proposals compete for state funding. However, only one project per site for the two year period, 2018-19 ($750 million) and 2019-20 ($500 million), will be accepted regardless of category. Districts may submit a new project proposal for a new health and safety project or from the attached list of approved IPPs for campuses that do not already have an FPP rolling from 2017-18 to 2018-19.

CCCI/EPI

Project proposals must be developed using the current California Construction Cost Index (CCCI) 6108, the current Equipment Price Index (EPI) 3298, and current inspection allowance of $12,432 per month. Please do not escalate costs to mid-point of construction. We will escalate the costs using the Department of Finance’s approved methodology.

IPPs

Approved IPPs from the previous year not developed into FPPs must be resubmitted as 2019-20 IPPs if the district wants the project considered for state funding in fiscal year 2019-20.

The Final Project Proposal forms can be found under the Facilities Planning Manual, Appendix B on the Chancellor’s Office website here and sample floor plans can be found here. District 5-year capital outlay plans, 2018-19 FPPs and 2019-20 IPPs are to be developed in FUSION.

Action/Date Requested

Please provide the documents listed below to your Chancellor's Office Facilities Planning Specialist on or before July 1, 2016.

<table>
<thead>
<tr>
<th>DOCUMENT</th>
<th>ACTION REQUESTED</th>
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<tbody>
<tr>
<td>2018-22 District 5-Year Capital Outlay Plan</td>
<td>“Submit” electronically in FUSION and mail 1 hard copy with original signature</td>
</tr>
<tr>
<td>2018-19 Final Project Proposals*</td>
<td>“Submit” electronically in FUSION and mail 2 hard copies (1 with original signatures)</td>
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<tr>
<td>DOCUMENT</td>
<td>ACTION REQUESTED</td>
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<tr>
<td>2019-20 Initial Project Proposals</td>
<td>“Submit” electronically in FUSION and mail 1 hard copy with original signature</td>
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* New copies of FPP are not necessary if the project is rolling over from 2017-18 to 2018-19 unless requested by the district’s Specialist/Analyst.

**Contact**

Districts who want to submit FPPs for projects that are not on the enclosed list are strongly advised to contact their Chancellor's Office Facilities Planning Specialist as soon as possible. Our directory of district assignments and staff contact information is located here Link to FPU Staff District Assignments.

We realize that this process is different than it has been for the last several years; however, it is a return to many of our normal business practices for project submittals and approvals. Please do not hesitate to call or email me or the district’s specialist if you need further information or assistance.

Enclosures