

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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Memorandum

August 2, 2016

**FP 16-20
Via E-Mail Only**

To: Chief Business Officers
Facilities Directors

From: Mario Rodriguez, Vice Chancellor
Finance and Facilities Planning Division

Subject: Letter of Intent Reinstatement

The Board of Governors has approved the updated system Long Range Master Plan, which includes planning criteria for the evaluation of new educational sites. As a result, the Chancellor's Office will begin accepting and reviewing new Letters of Intent (LOIs) for new educational center proposals. However, we continue to ask that districts with previously approved LOIs resubmit the LOI with updated information if the approval was before fiscal year 2012-13 prior to submitting the Needs Assessment for a new educational center.

If you have any questions or need assistance, please contact Hoang Nguyen at hnguyen@cccco.edu or (916) 327-5363.

