

Due Dates	Due to Chancellor's Office	Report/Form Link
January 15	Enrollment Fee Revenue for estimated current year (CCFS-323) used for First Principal	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx
January 15	Period 1 (P1) Apportionment Attendance Report (CCFS-320)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx
February 15	Quarterly Financial Status Report (311Q)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx
March 1	Non-Resident Tuition Fee Worksheet	Memo provided annually
April 15	Enrollment Fee Revenue for estimated current year (CCFS-323) used for Second Principal	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx
April 15	Property tax & ERAF revenue for estimated current year (CY) (CCFS-329) used for Second Principal	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx
April 20	Period 2 (P2) Apportionment Attendance Report (CCFS-320)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx
May 15	Quarterly Financial Status Report (311Q)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx
May 15	Notification of External Auditor Retained/Hired for Contracted District Audit Report	Memo provided annually
June 1	Part -Time Faculty Health Benefits Estimated Reimbursements (CCFS-360) Part -Time Faculty Office Hours Estimated Reimbursements (CCFS-365) due from Districts	Memo provided annually
July 15	Annual Apportionment Attendance Report (CCFS-320)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx
August 1	Complete the Maintenance Allowance (Certification Form, CCFS-355) by listing eligible students and their respective eligible days for the just completed fiscal year and submit it to the superintendent of schools of the county of residence (with informational copy to the Chancellor's Office) for the official verification.	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx
August 15	Quarterly Financial Status Report (311Q)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx
September 15	50% Law, Application for Exemption (CCFS-350A) due from Districts	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalStandards/FiftyPercentLaw.aspx
September 15	Prior year (PY) Final Enrollment Fee Revenue Due (CCFS-323)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx
October 1	Amended Apportionment Attendance Reports (CCFS-320) (For Lottery purposes)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx
October 10	Annual Financial & Budget Report (CCFS-311) Gann Limit (CCFS-311) Lottery (CCFS-311)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalStandards/CCFS311.aspx
November 1	Part -Time Faculty Health Benefits Final Reimbursement Claim (CCFS-360) Part -Time Faculty Office Hours Final Reimbursement Claim (CCFS-365) Part-Time Faculty Compensation (CCFS-367)	Memo provided annually

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November 1	Part-Time Faculty Certification due to Chancellor's Office, if funds provided in the Budget Act for the purpose of making part-time faculty salaries more comparable to full-time faculty salaries for similar work.	Memo provided as needed
November 1	Final Amendments - Apportionment Attendance Report (CCFS-320) for Recal. Purposes	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions/OnlineCCFS320ReportingSystem.aspx
November 15	Quarterly Financial Status Report (311Q)	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/QuarterlyFinancialStatus.aspx
November 15	Financial Statements and Audit Report for Auxiliary Organizations	Memo provided annually
November 15	Property tax & ERAF Revenue for estimated current year (CY) and actual prior year (PY) (CCFS-329) used for First Principal and Recalculation	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Submissions.aspx
November 30	Full-Time Faculty Obligation Report (110/FFO) due to Chancellor's Office	Memo provided annually
December 1	50% Law: Findings of the Local Governing Board Regarding Provisions of EC §84362 (CCFS-350B). Follow-up to Form CCFS-350A, due 9/15.	Memo provided annually
December 31	Contracted District Audit Reports Due	http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalStandardsandAccountabilityUnit/FiscalAccountability/AuditTracker.aspx