



**July 12<sup>th</sup>-14<sup>th</sup>, 2009 Board of Governors  
Retreat and Board Meeting Minutes**

**July 12<sup>th</sup>, 2009 (Retreat Minutes)**

**Call to Order**

*Board of Governors President Lance Izumi called the meeting to order at 1:02 p.m.*

**Board of Governors Members Attendance**

x	Manuel Baca		x	Pauline Larwood
x	Geoffrey Baum		x	Deborah Malumed
x	Barbara Davis-Lyman		x	Robert McDonald
x	Kristin Jackson Franklin		x	Alice Perez
x	Benita Haley		x	Gary Reed
x	Scott Himelstein		x	J. Alfred Smith, Sr.
x	Lance Izumi		x	Tanna Thomas

Board President Lance Izumi welcomed everyone to the retreat.

**Board of Governors Committees**

*Presented by: Alice Perez and Gary Reed (4 Handouts)*

This discussion began with:

- 1. Defining the Roles and Responsibilities of the Liaison vs. Committee Member*

**Liaison Member**

Does not have a vote  
 Attends and reports back to Board  
 Represents the feeling of the Board

**Committee Member**

Part of the committee and may vote  
 Same  
 Same

Liaison – At the time of the retreat, there was no clear definition of the liaison role. From past experiences, Board members recall that the liaison does not vote on issues; however, the liaison reports what happened at the meeting to the rest of the Board.

Board members had the following comments/questions around defining the roles and responsibilities of the liaison vs. committee member.

- Does voting/not voting when you are on a committee cause a possible liability for the Board or the individual on the committee?
- Board members would like to see a student on the committees.
- Updating the *Procedures and Standing Order* once a definition of liaison vs. committee member is defined.



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d. A Board member can just be on a committee, they don't have to be the chair or vice chair.

### 2. *Identify Groups/Committees That Have Defined Stature*

Board member Perez went over the standing committees of the Board and asked staff to help determine which committees are still active. The following feedback was provided.

#### **Standing Committees of the Board of Governors**

Executive Committee – *not functioning in recent years*

Committee on Budget and Finance

Committee on the California Community Colleges Foundation – *Liaisons*

Committee on Economic Development and Vocational Education – *name changed to Economic and Workforce Development Program Advisory Committee*

Committee on Educational Policy – *not represented*

Committee on Equity, Diversity, and Human Resources – *not represented*

Committee on Legislation

Committee on Student Services and Special Programs – *not represented*

Joint Advisory Committee – *name changed to Joint Advisory Committee on Career Technical Education, this committee meets sporadically.*

CSU Joint Standing Committee – *Same as the California State University Doctoral Program Committee*

The Board requested that staff report back on which committees are in statute. After the Board receives this information, they will take a look at all the committees and decide which ones they want to keep. Then the Board will define the roles and responsibilities of Board members when they are serving on the various committees.



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The Board of Governors will continue the discussion on committees at their September 2009 meeting. Some of the items that will be discussed are:

1. Identifying organizations that Board members want to have liaison relationships with.
2. Identifying Bagley Keene restrictions.
3. Updating the *Procedures and Standing Order*.
4. Identifying where the Board has delegated their authority (i.e. Chancellor, staff, committees).
5. Identifying member that want to participate in various groups/committees.
6. Developing a report out structure for committee or liaison members.
7. Develop a way to notify Board members when the Chancellor or Vice Chancellors are attending events in their areas.

### Chancellor's Goals

*Presented by: Jack Scott*

Chancellor Scott introduced Terri Carbaugh as the new Chancellor's Office Vice Chancellor of Communications.

Chancellor Scott presented his 2009 goals and discussed work he has done during the first half of 2009 to meet those goals. The Board was very appreciative of the work the Chancellor has done in a relatively short time. The Board suggested that future goals include some greater specificity, and the Chancellor agreed.

The Board requested the Chancellor's schedule for future speaking events so that they may attend the event if the Chancellor will be in their area.

### Long Range Planning and Goals

*Presented by: Steve Bruckman*

Steve Bruckman, Executive Vice Chancellor of Operations, provided an overview of the planning process that occurred over the past several years including the creation and implementation of the *Strategic Plan*. The *2006 Strategic Plan* has numerous subparts that are in various stages of completion. The Board was asked for direction on how to proceed from here, especially in light of the difficult budgetary situation. The Board expressed strong support for the *Strategic Plan* and asked for additional information at a subsequent Board meeting.

### Chancellor's Office Budget

*Presented by: Erik Skinner*

Erik Skinner, Vice Chancellor of Fiscal Policy, reviewed a series of charts and graphs describing the Chancellor's Office's annual expenditures. The Board expressed concern that an office with such varied and important responsibilities was not properly funded. The Board indicated that it would like to be kept apprised of the status of the budget and expressed interest in advocating with leaders in the Legislature and the Governor's Office for increased funding.



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**July 13<sup>th</sup>, 2009**

**Call to Order**

*Board of Governors President Lance Izumi called the meeting to order at 9:12 a.m.*

**Board of Governors Members Attendance**

x	Manuel Baca		x	Pauline Larwood
x	Geoffrey Baum		x	Deborah Malumed
x	Barbara Davis-Lyman		x	Robert McDonald
x	Kristin Jackson Franklin		x	Alice Perez
x	Benita Haley		x	Gary Reed
x	Scott Himelstein		x	J. Alfred Smith, Sr.
x	Lance Izumi		x	Tanna Thomas

**Item 1 Special Presentations**

**Item 1.1 John W. Rice Diversity and Equity Award**

*Presented by: Lance Izumi, Jack Scott, and Tosh Shikasho*

The 2009 John W. Rice Diversity and Equity Award recipients are:

1. *The Early Start Program, Los Angeles Valley College* – The Early Start Program is being recognized for preparing underrepresented high school students to successfully complete rigorous academic entrance requirement to become eligible to attend prestigious four year universities.
2. *The Cultural Democracy Initiative, Sacramento City College* – The Cultural Democracy Initiative is being recognized for creating opportunities for individuals to recognize their own cultural perspectives and presumption through numerous workshops, activities and conferences.

Board President Lance Izumi opened the Rice Awards that were held at the California History Museum. Sacramento Mayor Kevin Johnson spoke at the Awards along with Chancellor Jack Scott, Kathryn Gaither, Undersecretary of Education under Governor Schwarzenegger, and Pat Siever, Former Board member who served with John W. Rice.

Mrs. Clara Rice shared stories about her husband and expressed her thanks for continuing to honor her husband’s memory. Mrs. Rice also congratulated the *John W. Rice Diversity and Equity* award recipients.



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The Honorable Condoleezza Rice spoke to recipients about her father's background and career. She also spoke about his passion for education, the importance of an education and how community colleges help make education possible for so many people. The Honorable Condoleezza Rice also congratulated the *John W. Rice Diversity and Equity* award recipients.

### President's Report

*President Lance Izumi:*

1. Thanked Chancellor's Office staff for organizing the John W. Rice award ceremony. He also thanked the Foundation for California Community Colleges for their support.
2. Reported that the Board had a great retreat on Sunday, July 12<sup>th</sup>. He thanked Board members for their input and participation.
3. Announced and congratulated Board members Geoffrey Baum, Scott Himmelstein, Gary Reed and himself for making it through the confirmation process with a 33-0 vote.
4. Thanked Vice Chancellor Marlene Garcia, Director of State Government Relations, Michael Magee, and the entire Government Relations staff for their support and hard work during the confirmation process.

### Chancellor's Report

*Chancellor Jack Scott:*

1. Has continued his busy speaking schedule and has several speaking events scheduled.
2. Announced that Chancellor's Office staff is required to take three furlough days a month.
3. Announced that on June 30, 2009, Carole Bogue-Feinour retired from the Chancellor's Office.
4. Time Magazine has a wonderful article on community colleges this week.
5. Congratulated Board President Lance Izumi and Board members Geoffrey Baum, Scott Himmelstein, and Gary Reed on their confirmations.

### Board Comments

Pauline Larwood and Benita Haley



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### **Item 2 Consent Calendar**

*Consent Calendar items were presented to the Board of Governors by Board President Lance Izumi. Board member Gary Reed motioned for approval of the Consent Calendar. The motion was seconded by Board member Deborah Malumed. The votes were unanimous in support of the motion.*

#### **Item 2.1 Approval of the Minutes**

This item requested Board approval of the March 2-3, 2009, and May 4-5, 2009, minutes.

#### **Item 2.2 Revisions to Withdrawal and Repetition Sections in Chapter 6 of Title 5 and to Immediate Supervision in Chapter 9**

This item requested Board approval of the revisions to title 5, division 6, chapter 6, part 2 changes that were approved by the Board of Governors in May 2008 and that became effective on June 16, 2008.

#### **Item 2.3 Defining the Associates in Arts and the Associates in Science**

This item requested Board approval of using the degree titles, Associate in Arts and Associate in Science, for the same areas of curriculum or disciplines on a systemwide basis.

### **Item 3 Action**

#### **Item 3.1 Approval of Contracts and Grants**

*Presented by: Steve Bruckman*

Executive Vice Chancellor Steve Bruckman presented contracts and grants to the Board of Governors. At a past meeting, the Board requested more information on contracts that request an exemption from Board approval and are approved by the Chancellor. The new format of this item includes information on contracts approved by the Chancellor because of a request for exemption from Board approval.

Board member Pauline Larwood motioned to take the recommended action on this item. The recommendation is for the Board to approve entering into the contracts and grants as presented in this item. Board member Benita Haley seconded the motion. The votes were unanimous in support of the motion.

#### **Board Comments**

Geoffrey Baum, Manuel Baca, and Pauline Larwood



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### **Item 3.2 Request for Approval of the Butte-Glenn Community College Districts Proposed Chico Educational Center**

*Presented by: Frederick Harris and Andrew Suleski*

Assistance Vice Chancellor Frederick Harris presented this item to the Board of Governors. He highlighted information for the Board including the number of full-time equivalent students that this center serves.

Board member Tanna Thomas motioned to take the recommended action on this item. The recommendation is for the Board to grant approval of the Butte-Glenn Community College Districts Chico Center as an officially designated Educational Center. Board member Deborah Malumed seconded the motion. The votes were unanimous in support of the motion.

#### **Board Comments**

Tanna Thomas and Geoffrey Baum

### **Item 3.3 2010-11 Capital Outlay Projects**

*Presented by: Frederick Harris*

Assistant Vice Chancellor Frederick Harris discussed the 2010-11 Capital Outlay Projects with the Board of Governors. The plan is requesting \$593.7 million for 82 projects for 2010-11.

Board member Pauline Larwood motion to take the recommended action on this item. The recommendation is for the Board to approve the 2010-11 state Capital Outlay Plan as presented. Board member Gary Reed seconded the motion. The votes were unanimous in support of the motion.

#### **Board Comments**

Scott Himelstein, Geoffrey Baum, Pauline Larwood, Manuel Baca, Benita Haley, Gary Reed, and Tanna Thomas

### **Information and Reports**

#### **Item 4.1 System Budget Update**

*Presented by: Erik Skinner*

Vice Chancellor Erik Skinner discussed the State Budget with the Board of Governors. He reported that since the last Board meeting:

1. The Governor released his May revision.
2. The Budget Conference Committee met and come up with a budget plan.
3. State Budget negotiations have settled into an impasse.
4. The Budget Act is terribly out of balance.





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The Conference Committee package contains the following for community colleges:

1. Deferral of \$115 million in apportionment payments from fiscal year 2008-09 to fiscal year 2009-10.
2. \$85 million in unallocated cuts.
3. A \$42.1 million local property tax shortfall with no backfill.
4. Student fee increase from \$20 to \$26 per unit, effective fall of 2009.
5. Allocate \$130 million in federal stimulus funds to backfill cuts (one-time funding).
6. Eliminate 3 percent enrollment growth, cut of \$175.2 million.
7. \$193 million in cuts to categorical programs. The Conference Committee adopted a version of categorical flexibility.
8. Acknowledgement from the Committee that the colleges would not be able to serve as many students with these cuts. Committee adopted workload adjustment language that will allow district to make necessary cuts to course sections.

### Board Comments

Pauline Larwood, Kristin Jackson Franklin, Deborah Malumed, Manuel Baca, Barbara Davis-Lyman, and Alice Perez

### Public Comments

Jonathan Lightman

### **Item 4.2 Assessment and Placement Action Planning Group Report (not on action calendar however the Board made a motion)**

*Presented by: Steve Bruckman and Mark Wade Lieu*

Steve Bruckman, Executive Vice Chancellor and Co-Chair of this Action Planning Group (APG), introduced this item to the Board of Governors. This APG under the direction of former Chancellor Diane Woodruff was formed to respond to the Legislative Analyst's Office (LAO) report *Back to Basics: Improving College Readiness of Community College Students* (June 2008). The report contained the following four recommendations.

1. [The LAO] recommends the Legislature enact legislation to expand EAP (Early Assessment Program) to high school students who are considering attending a community college.





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2. [The LAO] recommends the development of an assessment test using California Standards Test (CST) data that would help community colleges place freshmen in appropriate courses. Community colleges would be permitted to continue using their own placement test provided that they also accept CST results.
3. [The LAO] recommends the Legislature allow colleges to require underprepared students to take pre-collegiate coursework beginning in their first term.
4. In order to better serve students' interests, [the LAO] recommends the Legislature amend the "50 Percent Law" to include counseling staff.

Mark Wade Lieu, Immediate Past President of the Academic Senate and Co-Chair of this APG, discussed the assessment of the LAO's recommendations. The APG's responses to the LAO's findings are as follows.

1. EAP legislation has been enacted and the process is moving forward.
2. The American Diploma Project is currently researching what the CST involves and if any aspect of the test can be used for assessment and placement.
3. Colleges can already do this, however most will not because of how the system is funded.
4. This recommendation began the discussion on possible changes to the 50 Percent Law, but at this time there is not any good data available to make a recommendation.

The APG made the following recommendations:

1. Support a statewide project to develop statewide prerequisites for a limited set of general education courses using content review per the *Model District Policy on Pre-Requisites*, including an evaluation of the impacts.
2. Support ongoing system efforts to increase matriculation funding and promote a desirable counselor:student ratio.
3. Investigate what a reasonable percentage might be should counselors and librarians be included with "classroom faculty" for purposes of calculating 50 Percent Law compliance, with the possibility of using Assembly Bill 1157 as a vehicle for implementing such a change.
4. Support continued exploration of CCC Assess pilot.



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5. Support continued CCCAA test-development work.
6. Support reconvening the Assessment APG in 2009-2010 to continue work on the preceding recommendations and to work on the issues of exemption policies and the use of multiple measures in student placement.

Board member Geoffrey Baum motioned for the Board to take the recommended action on this item. The recommendation is for the Board to adopt the APG's Report recommendations. Board member Pauline Larwood seconded the motion. The votes were unanimous in support of the motion.

### **Board Comments**

Deborah Malumed, Geoffrey Baum, Lance Izumi, Barbara Davis-Lyman, and Pauline Larwood

### **Public Comments**

Richard Hansen

### **Item 4.3 State and Federal Update**

*Presented by: Marlene Garcia and Anne McKinney*

Vice Chancellor Marlene Garcia spoke to the Board about the following key legislation:

**AB 386 (Ruskin) Postsecondary Education: Instructional Materials: Disabled Students (Board of Governors Sponsored Legislation)** – This bill would expand the definition of nonprinted instructional materials to include audiovisual works, podcasts, and Web clips. This bill would define podcasts as an audio or video program in digital format delivered over the Internet for playback on a computer or portable digital device.

**AB 669 (Fong) Postsecondary Education: Residency Requirement (Board of Governors Sponsored Legislation)** – This bill creates an exception to the uniform residency requirement and allows emancipated foster youth who are age 19 and under to pay California resident in-state tuition and fees. This bill allows a student to maintain the California residency status he or she had as a minor until the time they can establish residency on their own.

**AB 440 (Beall) California Community Colleges: Student Transfer** – This bill would authorize a community college district to grant an associate in arts degree in transfer studies to a student meeting specified requirements.

### **Federal Update**

Assistant Vice Chancellor Anne McKinney spoke to the Board about the intention of the Obama Administration to announce a multi-billion dollar proposal to fund job training activities for fiscal year 2010.



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### Board Comments

Scott Himelstein, Kristin Jackson Franklin, Barbara Davis-Lyman, and Manuel Baca

### Public Comments

Jane Patton

### Item 4.4 Telecommunications and Technology Infrastructure Program Update

*Presented by: Patrick Perry and Catherine McKenzie*

Vice Chancellor Patrick Perry and Catherine McKenzie, Director, Technology, Research, and Information Services presented a PowerPoint presentation to the Board of Governors about the Telecommunications and Technology Infrastructure Program (TTIP).

The PowerPoint highlighted:

1. What TTIP is
2. Funding for TTIP
3. Strategic Planning for TTIP
4. TTIP Networking and what runs on the TTIP network
5. Pilot, Concept, and Vision for TTIP

### Board Comments

Gary Reed, Alice Perez, Geoffrey Baum, and Tanna Thomas

### New Business

No new business was discussed at this meeting.

### Public Forum

**Marlene Hurd (Student Senate Representative)** – Spoke to the Board about the California Community Colleges Student Success Stories Project.

### Adjournment

*The meeting was adjourned at 3:20 p.m. by Board of Governors President Lance Izumi.*



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**July 14, 2009**

**Call to Order**

*Board of Governors President Lance Izumi called the meeting to order at 9:30 a.m.*

**Board of Governors Members Attendance**

x	Manuel Baca		x	Pauline Larwood
x	Geoffrey Baum		x	Deborah Malumed
x	Barbara Davis-Lyman		x	Robert McDonald
x	Kristin Jackson Franklin		x	Alice Perez
	Benita Haley		x	Gary Reed
x	Scott Himelstein			J. Alfred Smith, Sr.
x	Lance Izumi		x	Tanna Thomas

**Item 1 Special Presentation**

**Item 1.1 Resolution**

*Presented by: Lance Izumi*

This item presented a resolution to former Board member Carolyn Russell.

**Item 5 Special Presentation**

**Item 5.1 2009 Associations Advance America Award of Excellence**

*Presented by: Barbara Davis-Lyman and Jane Patton*

This item recognizes the Academic Senate for receiving an *Award for Excellence* in the first round of the *2009 Association Advance American Awards* program, a national competition sponsored by the American Society of Associations and the Center for Association Leadership, Washington, D.C.

**Item 5.3 Presentation of the California Community Colleges Chief Student Services Administrators Association 2008-09 Student Leadership Award**

*Presented by: Linda Michalowski and Celia Esposito-Noy*

This item presented a scholarship award to students who have demonstrated outstanding leadership qualities at the campus, regional, and/or statewide level.

Northern California winner: *Richael Young, College of San Mateo*

Southern California winner: *Bethany Morgan, San Diego Miramar College*



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**Item 5.2 2008-09 President of the Student Senate for California Community Colleges**

*Presented by: Linda Michalowski*

This item recognized Richael Young for her service as President of the Student Senate for California Community Colleges.

**Item 6 Information and Reports**

**Item 6.1 Update on the Activities of the Student Senate for California Community Colleges**

*Presented by: Reid Milburn and Marc Valenzuela*

Reid Milburn and March Valenzuela updated the Board of Governors on the activities of the Student Senate.

**Item 6.2 Update on the Activities of the Foundation for California Community Colleges**

*Presented by: Paul Lanning*

Paul Lanning, President/CEO of the Foundation for California Community Colleges, gave the Board the one year status report on the Osher challenge:

1. \$3 million has been deposited into the account
2. Another \$2 million has been raised in pledged commitments
3. Santa Rosa Junior College has met their share of the \$50 million goal
4. Bakersfield College has met their share of the \$50 million goal

Board members Alice Perez and Gary Reed spoke to the Board about participation in the Osher challenge.

**Board Comments**

Deborah Malumed, Geoffrey Baum, and Barbara Davis-Lyman



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### **Item 6.3 Accreditation Update**

*Presented by: Jack Scott*

Chancellor Jack Scott provided a brief overview of the accreditation process to the Board of Governors. It was reported that Consultation Council established a Taskforce on Accreditation. This taskforce has met and will be sending a survey out to the college to get feedback on the accreditation process. Once the information is received, the taskforce will see how the colleges responded and set-up a meeting with the Accreditation Committee.

Chancellor Scott also recommended that the Board appoint a member to serve on the taskforce.

#### **Board Comments**

Tanna Thomas, Scott Himelstein, Geoffrey Baum, Pauline Larwood, Barbara Davis-Lyman, Manuel Baca, and Robert McDonald

#### **Public Comments**

Bill Hewitt

### **Item 6.5 California Postsecondary Education Commission Report**

*Presented by: Pauline Larwood*

The California Postsecondary Education Commission report, presented by Board member Pauline Larwood, included a brief update on what was discussed at the June 9-10, 2009, meeting.

### **Item 6.4 Report on the Study of Noncredit Repetition and Multiple Enrollments in the Same Course During the Same Period**

*Presented by: Morgan Lynn, Michelle Pilati, and Stephanie Low*

This item presented the recommendation on noncredit repetition and multiple enrollment in the same course during the same period.

An 18 member subcommittee of the System Advisory Committee on Curriculum was formed to study the value, role, and cost associated with repetition and multiple enrollments. The subcommittee also looked at several factors related to noncredit repetition. The subcommittee report recommended that the Chancellor ask the Board to consider the following recommendations:

1. Not establish systemwide limitations on re-enrollment, repetition and multiple enrollments in noncredit instruction;
2. Adopt regulations requiring each community college district to develop local policies and procedures designed to ensure that noncredit re-enrollment, repetition and multiple enrollments do not limit access and to develop policies that facilitate student progress;



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3. Reaffirm the value and role of noncredit instruction in completing the various missions of the California Community Colleges; and,
4. Continue the practice of publishing the criteria for the appropriate academic standards for noncredit courses and programs in the *Program and Course Approval Handbook*.

### Board Comments

Alice Perez

### Item 6.6 Board Member Reports

*Kristin Franklin:*

1. Will be starting a scholarship program.

*Manuel Baca:*

1. Congratulated the Academic Senate on their award.
2. Thanked Carolyn Russell and Richael Young for their service.
3. Welcomed Reid Milburn and Marc Valenzuela
4. Spoke to the Board about attending smaller events within the community college system

*Tanna Thomas:*

1. Participated in the Yuba College Graduation Ceremony on May 22<sup>nd</sup>.
2. Attended and was a presenter at the Classified Leadership Institute held from June 4<sup>th</sup> – 6<sup>th</sup>.
3. Will attend the California Employees Associate Conference in San Jose during the first week of August.

*Gary Reed:*

1. Had breakfast with Senator Ashburn.
2. Thanked Chancellor Scott and Vice Chancellor Garcia for their support on his reappointment.

*Deborah Malumed:*

1. Has had the opportunity to do some lobbying when travel back and forth from Long Beach to Sacramento.





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*Geoffrey Baum:*

1. Thanked Chancellor Scott and Vice Chancellor Garcia for support during the confirmation process.
2. Organized an Economic Stimulus Summit for the San Gabriel Valley.
3. Attended Senator Bob Huff's Education Summit at Citrus College.

*Scott Himelstein:*

1. Thanked everyone for their support during the confirmation process.
2. Will be hosting the Senate Education Select Committee on Governance and Reform at the University of San Diego on July 29<sup>th</sup>.

*Alice Perez:*

1. Attended the Economic and Workforce Development Program Advisory Committee meeting.
2. Attended a reception held by University of California President Mark Yudof.

*Robert McDonald:*

1. Was a part of the Linking Education and Economic Development Center for Educational Policy and Law meeting with Chambers in the Los Angeles area.
2. Gave the commence address at Saddleback College and Los Angeles Harbor College.
3. Spoke at Disneyland's Scholarship Awards Program.
4. Spoke about the direction of the Board's Veteran's Committee.

*Lance Izumi:*

1. Thanked everyone for their assistance with the confirmation process.
2. Was reappointed to the California Advisory Committee of the United States Commission on Civil Rights.

### **Public Forum**

### **New Business**

No new business was discussed at this meeting.

### **Adjournment**

*The meeting was adjourned at 12:05 p.m. by Board of Governors President Lance Izumi.*