

**Applicable EOPS and CAFYES**  
**Title 5 Regulations**  
**for**  
**CAFYES Program Management**

**California Code of Regulations (Title 5)**  
**Sections 56200 through 56298 and 56400**  
**through 56416**

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# Law, Regulations, Guidelines and FAQs: What Is the Difference?

- Law is the result of legislation passed by the California State Legislature (Ch. 771, Stats. 2014). Changes require the Legislature to pass a new law.
- Regulations (“title 5”) are based upon law and provide some practical guidance. Changes require Board of Governors approval, submission to the Department of Finance and filing with the Office of Administrative Law.

# Law, Regulations, Guidelines and FAQs: What's the Difference?

- Guidelines are based upon both law and regulations, providing practical direction in the form of rules. Changes require CCCCCO executive approval. CCCCCO is currently moving toward streamlining guidelines.
- Frequently Asked Questions are suggestions, not rules, based on common, real-life issues and concerns. Staff make changes as needed.

# Look Carefully For...

Shall v. should, must v. may. Shall and must are not optional. Should and may encourage, but do not require, specific actions.

# CAFYES Program Intent and Purpose

To encourage the enrollment, retention, and transfer of current and former foster youth in California's community colleges.

(Chapter 771, Statutes of 2014)

# Article 1

General Provisions and Requirements

# CAFYES Title 5 Regulations, sec. 56400, Implementation

- Must be followed in conjunction, where applicable, with EOPS regulations and guidelines.
- CAFYES regulations highlight distinctions from EOPS regulations.
- EOPS regulations apply to EOPS and CAFYES, except where CAFYES regulations provide a difference.

# CAFYES Title 5 Regulations, sec. 56402, Service Coordination

- Shall cooperate with local county child welfare departments, county probation departments, local educational opportunity and services programs, and the community college district.
- CAFYES must not supplant other support and services. Other sources, e.g. Extended Foster Care and CalFresh, leverage CAFYES, with CAFYES providing “over, above and in addition to” support and services.



# CAFYES Title 5 Regulations, sec. 56402, Service Coordination

- CAFYES is responsible for initiating contacts.
- CAFYES advisory committees are encouraged, but not required (in contrast to EOPS).
- CAFYES programs may develop a network of collaborative partners that best suits local needs, e.g., district CAFYES advisory committee, joint EOPS/CARE/CAFYES advisory committee, subcommittee of an EOPS advisory committee, etc.

# **CAFYES Title 5 Regulations, sec. 56402, Service Coordination**

- Including representatives from organizations with whom staff and students regularly have contact, beyond legally required partners, is encouraged.
- CAFYES students shall fully receive EOPS support and services.
- Colleges may pay for providing CAFYES students with EOPS core program standards with EOPS, CAFYES or other funds.

# CAFYES Title 5 Regulations, sec. 56402, Service Coordination

- CAFYES programs should provide EOPS core program standards to CAFYES students “over, above, and in addition to” what is provided to the general student population and traditional EOPS students.
- Eligible CAFYES students shall receive EOPS and CARE direct aid, if the college is providing EOPS and CARE direct aid. CAFYES direct aid may be layered, “over, above and in addition to” CAFYES students are eligible to receive from EOPS/CARE.

# **EOPS Title 5 Regulations, sec. 56204, Students Served**

For purposes of allocating EOPS funds, conducting audits and evaluations, an EOPS student is a person who, at minimum, the EOPS Program has documentation in the student's file of an EOPS application, Education Plan, and Mutual Responsibility Contract developed pursuant to Section 56222(c).

# Article 2

Student Eligibility and Responsibility

# **CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services**

- Be a California resident for one year preceding the residence determination date identified by Admissions and Records; or
- eligible for a non-resident tuition waiver through Dream Act eligibility or a result of having a T or U visa (same as EOPS).

# CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services

- *Work cooperatively with Admissions and Records Offices regarding their option to accept proof of participation within California's foster care system when establishing residency for students who are age 18-19.*

# **CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services**

“A student who currently resides in California and is 19 years of age or under at the time of enrollment, who is currently a dependent or ward of the state through California's child welfare system, or was served by California's child welfare system and is no longer being served either due to emancipation or aging out of the system, may be entitled to resident classification until he or she has resided in the state the minimum time necessary to become a resident.”

Education Code section 68085



# CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services

- Qualify for a BOG Fee Waiver A, B, or C with an expected family contribution of 0 (same as EOPS).
- *Work cooperatively with Financial Aid Offices regarding their option of reevaluating FAFSA income determinations, if a student's EFC is greater than 0.*

# CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services

- Be a current or former foster youth on or after 16<sup>th</sup> birthday. No further “educationally disadvantaged” criteria needed (different from EOPS). *Note: Legal guardianships and participation the juvenile justice system neither qualify nor disqualify students for CAFYES.*

# CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services

- Prior to acceptance, participation in the foster care system must be verified:
  - Chafee eligibility (Financial Aid Office); or
  - Priority enrollment based on foster youth status (Admissions and Records Office); or
  - In writing from county of placement (child welfare agency, county Independent Living Program, or probation agency)

# CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services

-In writing from California Department of Social Services Foster Care Ombudsman.

*Note: Colleges must obtain a signed legal release form from students before obtaining verification on their behalf.*

- Be under 26 at the beginning of the academic year (different from EOPS).

# CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services

- Be enrolled, at the time of acceptance, in at least 9 units or .75 time. CAFYES students don't count towards EOPS' 10% cap. Only DSPS students whose education plans require a lighter load are exempt (different than EOPS). *Work cooperatively with DSPS Offices, referring students for evaluation.*

# **CAFYES Title 5 Regulations, sec. 56403, Eligibility for Programs and Services**

- The EOPS 70 unit/6 semester degree-applicable cap doesn't apply to CAFYES students. The “cap” for CAFYES students is age (different from EOPS).

# **EOPS Title 5 Regulations, sec. 56222, Student Responsibility**

To remain eligible to receive EOPS programs and services, students shall:

- a) apply for state and/or federal financial aid. California Promise Grant (BOGFW) application meets eligibility requirement.
- b) maintain academic progress towards a certificate, associate degree or transfer goal

# **EOPS Title 5 Regulations, sec. 56222, Student Responsibility**

- c) file an EOPS application and complete and adhere to a student educational plan and an EOPS mutual responsibility contract for programs and services
- d) within two months of acceptance in EOPS, provide income documentation to verify financial aid eligibility



# **CAFYES Title 5 Regulations, sec. 56404, Limitations on Eligibility**

- CAFYES students are eligible for CAFYES until they become 26 at the beginning of the school year. Students turning 26 during the school year remain in CAFYES until the end of the year, after which they exit CAFYES permanently. No waivers exist for this criterion.

# **CAFYES Title 5 Regulations, sec. 56404, Limitations on Eligibility**

- CAFYES students are eligible until they no longer meet the terms of their individualized mutual responsibility contract and/or education plan. EOPS Directors shall review circumstances and may exercise discretion. No CAFYES student shall be removed based on one semester's performance.

# **CAFYES Title 5 Regulations, sec. 56404, Limitations on Eligibility**

- CAFYES students under 26 are exempt from the loss of California Promise Grant (BOG Fee Waiver) due to academic progress or probation and shall not be removed from CAFYES solely for being on academic or progress probation.

# Article 3

Program Standards

# CAFYES Title 5 Regulations, sec. 56405, Program Standards

- CAFYES students shall receive core SSSP services when appropriate, including, but not limited to; orientation, assessment before course registration, counseling and education planning services, referral to specialized services if needed and as available, and progress evaluation and referral to appropriate interventions.
- CAFYES services must not supplant SSSP services.

# CAFYES Title 5 Regulations, sec. 56405, Program Standards

- Colleges should provide services that are “over, above and in addition to” what it provides its general student, traditional EOPS and general foster youth populations, building on SSSP services and EOPS core program standards with more intensified, personal and CAFYES-specific strategies.

# **EOPS Title 5 Regulations, sec. 56232, Outreach, Orientation and Registration Services**

Each college receiving EOPS funds shall provide access services to identify EOPS eligible students and facilitate their enrollment in the college. Access services shall include at minimum:

a) outreach and recruitment to increase the number of potential EOPS eligible students who enroll at the college

# **EOPS Title 5 Regulations, sec. 56232, Outreach, Orientation and Registration Services**

- b) orientation to familiarize EOPS eligible students with: the location and function of campus departments, offices and EOPS programs and services
- c) registration assistance for priority enrollment (i.e., first tier priority registration)



# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Outreach, Orientation and Registration Services**

- Colleges may use EOPS, CAFYES or other funds to pay for EOPS core outreach, orientation and registration services for CAFYES students.
- Colleges shall provide, when appropriate, services “over, above and in addition to” what is provided traditional EOPS students. Access services should include, but not be limited to:

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Outreach, Orientation and Registration Services**

- CAFYES outreach and recruitment strategies specifically focused on increasing the number of potentially eligible CAFYES students who enroll at the college.
- Orientation specific to individual student needs
- Assistance with priority registration “over, above and in addition to” what is provided traditional EOPS students.

# **EOPS Title 5 Regulations, sec. 56234, Assessments**

- All students receive SSSP assessments for placement. However, EOPS shall, at a minimum, additionally assess EOPS-eligible students in; academic skill deficiencies identified by placement tests; study skills; and support services needs.
- EOPS shall use instruments that are not culturally or linguistically biased.
- Documentation of assessment services should be noted in each student's file and inform education plans.

# **EOPS Title 5 Regulations, sec. 56234, Assessments**

- Prior assessments may be used if the information is on file at the college of attendance and is current by campus standards.
- Colleges may use EOPS, CAFYES or other funds to pay for EOPS core assessment services for CAFYES students.
- CAFYES shall provide, when appropriate, assessment services that are “over, above and in addition to” what EOPS provides.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Assessments and Assessment for Placement**

- Colleges may use EOPS, CAFYES or other funds to pay for EOPS core assessment services for CAFYES students.
- CAFYES shall provide, when appropriate, assessment services that are “over, above and in addition to” what EOPS provides.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Assessments and Assessment for Placement**

- To avoid supplanting, CAFYES programs should identify the assessments used by other college programs.

# **EOPS Title 5 Regulations, sec. 56236, Counseling and Advisement**

Each college receiving EOPS funds shall provide counseling and advisement to EOPS eligible students as follows:

a) Interpret assessment results to prepare a student's education plan, and a mutual responsibility contract specifying what EOPS programs and services the student shall receive and what the student is expected to accomplish

# **EOPS Title 5 Regulations, sec. 56236, Counseling and Advisement**

b) An in-term contact session to ensure the student is succeeding adequately, that EOPS programs and services are being provided effectively, and to plan changes as may be needed to enhance student success



# **EOPS Title 5 Regulations, sec. 56236, Counseling and Advisement**

c) A term-end or program exit contact session to assess the success of students in reaching their objectives that term, the success of EOPS programs and services in meeting the students' needs, and to assist students in preparing for the next term of classes or to make future plans for students leaving EOPS or the college

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Academic, Guidance and Personal Counseling**

- Colleges may use EOPS, CAFYES or other funds to pay for EOPS core counseling and advisement services for CAFYES students.
- CAFYES shall provide a number of counseling contacts that are “over, above and in addition to” what EOPS provides.
- CAFYES counseling contacts shall not supplant other college counseling.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Academic, Guidance and Personal Counseling**

- CAFYES programs shall assess counseling and advising provided by other college programs to avoid duplication and to build on what CAFYES students are already eligible to receive.
- CAFYES programs must provide students enrolled in distance education and study abroad programs with sufficient support services, including counseling and advisement.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Academic, Guidance and Personal Counseling**

- CAFYES programs may offer or facilitate personal counseling “over, above and in addition to” what CAFYES students are already eligible to receive through the college, county and community partners.

# **EOPS Title 5 Regulations, sec. 56238, Basic Skills Instruction and Tutoring Services**

Colleges receiving EOPS funds shall provide basic skills instruction and tutoring services to EOPS-eligible students who, on the basis of assessments and counseling, need such services to succeed in reach their educational goals.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Basic Skills Instruction and Tutoring Services**

- Colleges may use EOPS, CAFYES or other funds to pay for EOPS core basic skills instruction and tutoring services for CAFYES students.
- When appropriate, CAFYES students shall receive basic skills instruction and tutoring services that are “over, above and in addition to” what is provided to the general and traditional EOPS student populations.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Basic Skills Instruction and Tutoring Services**

- CAFYES funds cannot be used to pay for basic skills classes or tutoring sections that generate FTES.

# **EOPS Title 5 Regulations, sec. 56240, Transfer and Career Employment Services.**

Colleges receiving EOPS funds shall provide assistance to EOPS eligible students to transfer to four-year institutions and/or to find career employment in their field of training.



# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Transfer and Career Employment Services**

- Colleges may use EOPS, CAFYES or other funds to pay for EOPS core transfer and career employment services for CAFYES students.
- CAFYES students should receive transfer and career employment services that are “over, above and in addition to” what is provided to the college’s general and traditional EOPS student populations.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Transfer and Career Employment Services**

- CAFYES programs are encouraged to develop relationships with foster youth campus support programs at four-year institutions to better facilitate the transfer process.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Frequent, In-Person Contact**

- Provided “over, above and in addition to” counseling contacts
- Informal, building trusting relationships and meeting immediate needs
- May be provided by CAFYES or college staff, mentors, peer advisors, community-based or collaborative partner representatives, etc.
- CAFYES staff ideally respond to emergencies

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Frequent, In-Person Contact**

- All CAFYES students, including distance education and study abroad students, shall receive frequent, in-person contacts.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Independent Living and Financial Literacy Skills Support**

CAFYES programs shall provide or facilitate independent and financial literacy skills support “over, above and in addition to” what they are eligible to receive from other college, governmental and community programs.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Book and Supply Awards**

- CAFYES students are eligible to receive support “over, above and in addition to” what they receive from EOPS and CARE, if eligible.
- Book and supply awards must be coordinated with Financial Aid Offices.
- Any instructional material or supply required or recommended for classes in which the student is enrolled, as per his/her Education Plan.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Book and Supply Awards**

- Students enrolled in at least one California community college distance education plan are eligible to receive a technological device, coordinated with Financial Aid Offices in advance. Technological devices must meet minimum standards identified by the college for online class participation, coursework completion and real time video conferencing. Written policies regarding replacing lost, stolen or damaged devices must be established.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Child Care Assistance**

- CAFYES may provide child care assistance to students also eligible for CARE, “over above, and in addition to” what CARE provides.
- CAFYES may provide child care assistance to students ineligible for CARE.
- Child care assistance must be awarded in accordance with fairness policies and coordinated with Financial Aid and CalWORKS Offices.



# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Child Care Assistance**

- Ideally, child care is provided by licensed facilities, developmentally based and educational.
- Child care assistance may be provided to support class attendance, study time, tutoring, college educationally related activities, or to attend EOPS, CARE and CAFYES activities.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Child Care Assistance**

- CAFYES programs may directly pay providers, provide students vouchers, reimburse students, or facilitate CAFYES unmet need grants for self-payment.
- CAFYES funds shall not supplant any federal, State, local and community source of child care assistance.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Transportation Assistance**

- CAFYES students may receive transportation assistance to attend classes “over, above and in addition to” what they are eligible to receive from EOPS, CARE and CalWORKS.
- Transportation assistance must be awarded in accordance with written fairness policies and coordinated with Financial Aid Offices.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Transportation Assistance**

- Transportation assistance may include, but not be limited to campus parking permits, public transportation passes or tickets, gas cards and basic auto repair and maintenance or an Unmet Need grant.
- Transportation assistance is not intended to cover all costs associated with car ownership.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Meal Tickets and/or Emergency Food Support**

- CAFYES students may receive meal tickets and/or emergency food support “over, above and in addition to” what they are eligible to receive from EOPS and CARE.
- Meal tickets and/or emergency food support must be awarded in accordance with written fairness policies and coordinated with Financial Aid Offices.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Meal Tickets and/or Emergency Food Support**

- Meal tickets and emergency food support can consist of meal tickets for on-campus vendors, pre-paid vendor cards and meals and snacks in the CAFYES office that support educational activities.
- CAFYES programs may establish food pantries, ideally with appropriate partners.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Meal Tickets and/or Emergency Food Support**

- CAFYES funds shall not supplant any federal, State, local and community source of food support to CAFYES students.
- Government and community agencies that offer food support should be included within networks of cooperating agencies.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Emergency Housing Assistance**

- CAFYES students may receive financial emergency housing assistance “over, above and in addition to” what they are eligible to receive from college, governmental and community-based agencies.
- Emergency housing assistance must be awarded in accordance with written fairness policies and coordinated with Financial Aid Offices.



# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Emergency Housing Assistance**

- CAFYES programs should include college, governmental and community-based agencies in their network of collaborative partners.
- Collaborative partners should be contacted first to address emergency housing needs.
- CAFYES programs cannot supplant any federal, state, local and community source of housing assistance.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Emergency Housing Assistance**

- Emergency housing assistance may consist of, but not be limited to, first/last month's rent, rental deposit, payment for brief hotel stay until housing stabilizes, etc.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Health and Mental Health Services Payment Assistance**

- CAFYES students may receive health and mental health services payment assistance “over, above and in addition to” what they are entitled to receive from college, governmental and community-based agencies.
- Health and mental health services payment assistance must be awarded in accordance with written fairness policies and coordinated with Financial Aid Offices.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Health and Mental Health Services Payment Assistance**

- CAFYES programs should include college, county and community health and mental health agencies in their network of cooperating agencies.
- Collaborative partners should be contacted first to address health and mental health needs.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Health and Mental Health Services Payment Assistance**

- Health and mental health payment assistance may consist of, but not be limited to: paying college health service fees, paying co-payments, or hiring or contracting with a therapeutic services provider.
- CAFYES funds shall not supplant federal, state, local and community sources of health and mental health services assistance.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Health and Mental Health Services Referral Assistance**

- CAFYES staff should be knowledgeable about available college, county and community health services, mental health services, housing assistance, food assistance and other related services.
- CAFYES staff are responsible for maintaining current information about and initiating contacts with staff of these organizations.

# **CAFYES Title 5 Regulations, sec. 56406, Specialized Support Services, Health and Mental Health Services Referral Assistance**

- CAFYES programs are not required to provide health and mental health services, housing and food assistance, and other services.

# Article 4

Financial Aid Standards



# **EOPS Title 5 Regulations, EOPS Financial Aid Standards, sec. 56252, Purpose**

Financial assistance in the form of EOPS grants and work-study shall be awarded...to EOPS eligible students for the purpose of reducing potential student loan indebtedness, or to reduce unmet financial need, after Pell grants and other state, federal, or institutional financial aid has been awarded to the student.

# **EOPS Title 5 Regulations, sec. 56254, EOPS Grants and Work Study Awards**

EOPS grants shall be disbursed to each student equally among terms in the college academic year. An EOPS Director may not award an entire year's EOPS grant amount in a single semester, unless a student is eligible to be awarded at the end of the academic year.

# **EOPS Title 5 Regulations, sec. 56256, Award Procedures**

- EOPS authorizes and Financial Aid Offices disburses awards. Ongoing collaboration is critical.
- A written award policy should be developed.

# **CAFYES Title 5 Regulations, sec. 56407, Grants and Work Study Awards**

- CAFYES funds may be used for Unmet Need Grants and work study “over, above and in addition to” what CAFYES students are eligible to receive from EOPS and/or CARE.
- No program cap exists on the amount of CAFYES unmet need grants and/or work study granted annually. However, awards cannot exceed individual Unmet Need amounts calculated by Financial Aid Offices.

# CAFYES Title 5 Regulations, sec. 56407, Grants and Workstudy Awards

- Awards must be coordinated with Financial Aid Offices. Ongoing communication with Financial Aid Office staff is critical.
- Federal, state and institutional financial aid eligibility must be determined prior to granting CAFYES awards. Supplanting is prohibited.
- Unmet need awards are strictly based on calculated Unmet Need, not achievement of a specific GPA, etc.

# **EOPS Title 5 Regulations, sec. 56258, Emergency Loans**

EOPS programs may establish an emergency loan program for EOPS students to meet unexpected or untimely cuts for books, college supplies, and transportation, subject to the following provisions:

(b) loan funds shall be held in a separate account established by the district for that purpose; collected funds and interest earned shall be credited to the loan account and all loan funds may be carried over fiscal years for the life of the EOPS loan program

# **EOPS Title 5 Regulations, sec. 56258, Emergency Loans**

c) the total amount held for the EOPS loan program may not exceed three times the amount originally set aside to establish the program. Amounts in excess of this limit, or the total amount held when the program is terminated, shall be returned to the Chancellor (state).

# CAFYES Title 5 Regulations, sec. 56408, Emergency Loans

- CAFYES students can receive EOPS emergency loans, unrestricted by EOPS' cap.
- CAFYES programs may establish emergency loan programs with CAFYES funds.
- No maximum CAFYES emergency loan amount exists, but loans must be repaid in the same academic year they are received.



# **CAFYES Title 5 Regulations, sec. 56408, Emergency Loans**

- Colleges must exercise every available administrative strategy in recovering emergency loans, consistent with other student loan programs.

# Article 5

## Staffing Standards

# **EOPS Title 5 Regulations, sec. 56260, Staff**

EOPS shall be provided by certificated directors, instructors and counselors and other support staff employed by the district. All staff funded by EOPS who are not supervised by the EOPS director shall be accountable to the EOPS director for services rendered to EOPS students pursuant to the approved EOPS program plan.

# **CAFYES Title 5 Regulations, sec. 56409, Staff**

- Staff paid with CAFYES funds, serving CAFYES students, shall be supervised by and/or accountable to the EOPS Director.
- Staff assigned to CAFYES, serving CAFYES students, even if paid by another funding source shall be supervised by and/or accountable to the EOPS Director.

# CAFYES Title 5 Regulations, sec. 56409, Staff

- Staff working directly with CAFYES students should have an understanding of the needs of foster youth, knowledge of resources available to foster youth and connections to and with systems that serve them

# **EOPS Title 5 Regulations, sec. 56264, Counselor Qualifications**

a) EOPS counselors are...certificated [academic] counselors in the EOPS program and must possess...a master's degree in counseling, rehabilitation counseling, clinical psychology, counseling, psychology, guidance counseling, educational counseling, social work, or career development, or the equivalent, and

# **EOPS Title 5 Regulations, sec. 56264, Counselor Qualifications**

- b) In addition, EOPS counselors shall:
  - 1) have completed a minimum of 9 semester units of college course work predominantly relating to ethnic minorities or persons handicapped by language, social or economic disadvantages or

# **EOPS Title 5 Regulations, sec. 56264, Counselor Qualifications**

- 2) have completed 6 semester units or equivalent of a college-level counseling practicum or counseling field work courses in a community college EOPS program, or a program dealing predominantly with ethnic minorities or persons handicapped by language, social or economic disadvantages and,



# **EOPS Title 5 Regulations, sec. 56264, Counselor Qualifications**

- c) In addition, an EOPS counselor...shall have 2 years of occupational experience in work relating to ethnic minorities or persons handicapped by language, social or economic disadvantages.

# Article 6

Plans and Priorities

# EOPS Title 5 Regulations

- **56278. Program Evaluation by the Chancellor**

Each college having an approved plan shall participate annually in an evaluation of the effectiveness of the program which shall be conducted by the Chancellor. The annual evaluation may include on-site operational reviews, audits, and measurements of student success in achieving their educational objectives.

# CAFYES Title 5 Regulations, sec. 56410, Program Plan

- CAFYES Program Plans are required
- CAFYES Program Plans undergo review and approval by the Chancellor's Office
- Once approved, a Program Plan functions as a formal agreement
- “Substantive changes” may be made only with CCCCCO's prior written approval.
  - Change in current year objectives
  - Change in funding stream for permanent positions

# Article 7

Funding and Expenditures

# **EOPS Title 5 Regulations, sec. 56290, Income and Expenditure Accountability**

Districts shall maintain separately accounts for monies provided for, and expended in, support of EOPS activities by specific line item.

# **CAFYES Title 5 Regulations, sec. 56412, District Financial Responsibility**

- Districts shall ensure that CAFYES colleges provide CAFYES students the same college programs and services CAFYES colleges provide the general student population.
- Supplanting existing resources with CAFYES funds is strictly prohibited.
- CAFYES shall expand the number of students served and expand the breadth of support provided CAFYES students.

# CAFYES Title 5 Regulations, sec. 56413, Supplemental Goals

- Colleges shall spend CAFYES funds only on programs and services that are “over, above, and in addition to” what the district is already responsible to provide, including what is specifically offered to the general foster youth population.



# **CAFYES Title 5 Regulations, sec. 56414, Expenditures Allowed**

- CAFYES is exempt from EOPS' discretionary cost limit (applied to Object Code 4000-6000 expenditures).
- CAFYES funds shall solely be spent on staff, programming and activities exclusively serving CAFYES students.

# CAFYES Title 5 Regulations, sec. 56415, Expenditures Disallowed

CAFYES funds shall not be used on:

- Expenditures currently covered by other funding. No supplanting!
- Expenditures and activities of programs other than CAFYES
- College administrative support costs (non-CAFYES staff)
- Indirect costs (utilities, janitorial service, etc.)

# **CAFYES Title 5 Regulations, sec. 56415, Expenditures Disallowed**

- Travel, conference, meeting attendance, or any other expenses for staff, students or programs other than CAFYES. This includes EOPS and foster youth services colleagues and students.
- Recreational, entertainment, or fundraising functions for CAFYES staff.
- CAFYES student recreational and entertainment activities unrelated to education plans and participation in fundraisers.

# **CAFYES Title 5 Regulations, sec. 56415, Expenditures Disallowed**

- Equipment, furniture, contracts, construction, renovation, or remodeling not approved by CCCCCO in advance of encumbrance or agreement with vendor.
- Political, non-profit or professional association dues or contributions.

Questions?

The END!