



California Community Colleges

FAQ

Q) Who has signature authority if CBO isn't in the office?

A) An entity other than the addressee should decide the Opt-in status, in the event that the addressee is unavailable to meet the deadline for submission. Personnel with signature authority can complete Welcome letter and attached W-9 form for address verification.

Q) Is there in-kind matching for 2-month proposal?

A) There is no in-kind matching for the extensions.

Q) What is the funding source for the extensions?

A) The Funding source for DSN's is SB-1070.

Q) Who is cutting the check?

A) Once documents and approvals are received, Chabot-Las Positas Community College District (CLPCCD) will process and issue checks to Districts.

Q) Is Chabot-Las Positas Community College District (CLPCCD) replacing Rancho Santiago?

A) No, CLPCCD is acting as the Fiscal Agent for the Chancellor's Office for the extension period of September 01, 2018 – October 31, 2018.

Q) Who should sign the Opt In/Opt Out Letter?

A) DSN signature will suffice for authorization for the Opt In/Opt Out Letter. Please refer to your internal process for signature authority.

Q) Who should sign for the Budget?

A) The CBO or personnel with signature authorization in your organization should sign the budget.

Q) Where should completed paperwork be sent?

A) Paperwork should be sent to: EDCEInvoices@clpccd.org

Q) Are invoices required and where do they go?

A) Invoices are required for payment and must be submitted to NPINVOICES@cccco.edu

Q) Is a Face Sheet Required to submit for the DSN Extension?

A) A Face Sheet is not required with the DSN Extension.

Q) Is a hard copy required to be submitted for the DSN Extension?

A) A hard copy is not required. All communication for the DSN Extension will be via email.