

CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

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July 28, 2017

To: Chief Executive Officers
Chief Instructional Officers
Chief Student Services Officers
Chief Business Officers
CTE Deans
ASCCC President
Regional Consortium Chairs
Sector Navigators

From: Matthew Roberts, Ed.D., Dean of Field Operations
Workforce and Economic Development Division

Cc: Centers of Excellence,
Technical Assistance Providers,
Deputy Sector Navigators,
WEDD Staff

Subject: Strong Workforce Program Round 2 Rollout: Local and Regional Template and Reporting Features in "Nova"

Dear Colleagues,

Earlier this week, the Chancellor's Office released the [Strong Workforce Program District and Region Allocations](#) for Round 2 (pending Board of Governor's approval). As Round 2 Strong Workforce Program planning and expenditures get underway, the Chancellor's Office is pleased to present the following information about the "Nova" planning template, and reporting system for the Strong Workforce Program. "Nova" is the Workforce and Economic Development Division's contract, grants, and allocation management platform for Strong Workforce Program funds. Please review the following information and timelines for submitting plans for 2017-18 in "Nova":

- We listened to your feedback, and the "Nova" system now combines the former Local Share Template System and Regional Share Template System under one platform. "Nova" will go live on August 1, 2017 for beta users with a hard launch on August 15, 2017 for the 114 colleges and 8 regions.

- The 2016-17 Regional and Local Share templates will no longer be available for editing beginning August 1, 2017; however, you can still view [plans and analytics for Round 1](#). On October 1, 2017 a reporting module will be available in “Nova” to give users the ability to edit budgets and metrics from the 2016-17 Round 1 plans. Colleges and regions can enter expenditures to date and quarterly thereafter in “Nova”.
- “Nova” will hard-launch and go live on August 15, 2017, and will give colleges and regions the opportunity to begin entering 2017-18 project information. Please refer to the [Nova System Instructions](#) on the Strong Workforce Program website for a walkthrough guide of “Nova.” You can also refer to the [Round 2 FAQ’s](#) for more information.
- An initial series of webinars to walk through “Nova” will be offered beginning the third week of August. Please refer to the [master calendar](#) and [upcoming events link](#) for more information on times and dates.

For more information, please contact: strongworkforcehelpdesk@cccco.edu